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#### **OVERVIEW**

The Fixed Asset Accounting and Control System (FAACS) generates reports to meet numerous end-user objectives (major report categories). The number of informational elements entered into the system enables FAACS to store and produce needed information in a variety of report formats. This topic discusses each of the major reporting categories and contains detailed descriptions of the reports produced for each activity. The major activities and report categories which are contained in FAACS are:

- online transactions;
- planning and budgetting;
- purchasing and surplus property;
- physical control;
- maintenance;
- risk management;
- grant management;
- financial accounting and reporting; and,
- system control reports.

Much of the information displayed on various FAACS reports has been produced in order to permit State agencies to prepare agency financial reports in accordance with generally accepted accounting principles for fixed assets for governmental, proprietary, and fiduciary fund types. Specifically, agencies should be able to produce financial statements displaying fixed asset totals by major asset category on the agency's combined balance sheets. FAACS information may also be used to produce schedules which show fixed asset additions and deletions by major asset category as well as other information, such as program and fund totals.

#### 100 On-Line Transactions

The FAACS online reports assist persons responsible for fiscal and property management with accounting for and reconciling fixed asset transactions entered on the Data Entry File. These reports provides a mechanism to daily review online fixed asset activity. These reports include:

- Listing of "Released" Transactions (FACLINK1)
- Listing of Transactions With Status of Hold or Incomplete (FACLINK2)
- Listing of Transactions on Data Entry File More Than 60 Days (FACLINK3)

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REPORT NAME: LISTING OF "RELEASED" TRANSACTIONS (FACLINK1)

DESCRIPTION AND CONTENTS: Provides a list of transactions released for update to the FAACS

Master file. Details listed for each asset include identification number, action code, entry date, acquisition date, fund amount, voucher number, organization, nomenclature, controling indicator,

and disposal code.

PURPOSE: To provide agencies with information regarding transactions

released for update. This report can also be used to reconcile

transactions entered in FAACS online.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Capitalized and Controlled)

FREQUENCY OF DISTRIBUTION: The Listing of Released Transactions Report is distributed daily to

agencies releasing transactions the previous night.

ORDER OF DATA: Assets reported on the Listing of Released Transaction Report are

listed according to FAACS identification number within Asset

Category.

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# Listing of "Released" Transactions (FACLINK1)

			LISTI	NG OF "RELEA	LISTING OF "RELEASED" TRANSACTIONS	ONS		The Land	į	,
AGENCY : 111 Batch 1D Number: F1110829 Date Released : 6/29/93	0629 8/83									
* TRANS ID* ACT AGY CAT ID NUMBER CODE		DESCRIPTION	ENTRY	ACQ DATE	FUND ANGUNT	VOUCHER #	ORG	NOMENCLATURE	CNT	DISP
111 4 000005583 1			830628		8.8					
111 4 000005811 1			830629		38					
-			830628		88. 60					
• •			930629 930629		88					
11	CONTRO	CONTROL UNIT	930629	07011985	5386.00	CONTRACT	MS111203	07410004300		
11 4 000006793 1	000		930629		38					
•	MODEN	CONTROL UNIT	930628 830628	10151989	4126.00	CONTRACT	MS111203	07410007500	ပ	
•	PERSON	PERSONAL COMPUTOR	930629	10011988	5810.00	CONTRACT	MS111203	07410012300	ပ	
11 4 000006230 2	PS/2 I	PS/2 MODEL 555X	830629	06161992	2575.00		MS111203	074 10000 100	ن	
7	MODEM		830828	07011988	4200.00	_	MS111203	07410012300	Ü	
•			930629	19810710	3729 00	CONTRACT	MS111203	07410012300	ပ	
ͺ	PS/2 M	PS/2 MODEL 55SX	930629	06091892	2575.00	20500	MS111203	02410000100	,	
11 4 000006327 2	MODEM		830628	03021989	3168.00	CONTRACT	MS 111203	07410012300	ں ر	
4 000058244 2	PRINTER	æ	830629	06011890	7280.00	CONTRACT	MS111203	07410008300		
TOTAL NUMBER OF TRANSACT		ONS RELEASED:	76							
TOTAL AMOUNT OF TRANSACT	_	ONS RELEASED: 17	1702170.78							

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REPORT NAME: LISTING OF TRANSACTIONS WITH STATUS OF HOLD OR

INCOMPLETE (FACLINK2)

DESCRIPTION AND CONTENTS: Provide a list of transactions remaining on the Data Entry file with a

status of "hold" or "incomplete." Details listed for each asset include identification number, action code, entry date, acquisition date, fund amount, voucher number, organization, nomenclature, control

indicator, and disposal code.

PURPOSE: To provide agencies with information for transactions remaining on

the Data Entry File.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Capitalized and Controlled)

FREQUENCY OF DISTRIBUTION: The Listing of Transactions with Status of Hold or Incomplete

Report is distributed daily to agencies having transactions with "H"

or "I" status on the Data Entry File.

ORDER OF DATA: Assets reported on the Listing of Transactions with Status of Hold or

Incomplete Report are listed according to FAACS identification

number within Asset Category.

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# Listing of Transactions with Status of Hold or Incomplete (FACLINK2)

RUN DATE 6/29/93 RUN TIME 18:09:57 REPORT PAGE 2		DISP NOMENCLATURE CODE		"I"(INCOMPLETE); 0	80.0	
TEM R INCOMPLETE		VOUCHER # ORG		TOTAL NUMBER OF TRANSACTIONS WITH STATUS OF "I"(INCOMPLETE);	TOTAL AMOUNT OF "I"(INCOMPLETE) TRANSACTIONS:	
MEALIN OF VIKGINIA - DEPARTMENT OF ACCURNS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM FAACS OMLINE REPORT LISTING OF TRANSACTIONS WITH STATUS OF HOLD OR INCOMPLETE		ACQ DATE FUND ANDUNT	88.	NUMBER OF TRANSACT	AMOUNT OF "I"(INCO	
CUMMUNMEALIN OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SY FAACS DALINE REPORT LISTING OF TRANSACTIONS WITH STATUS OF HOLD		ENTRY AC DATE DA	830619	8	0.00 TOTAL	
CUMMUNWEALTH LISTING		DESCRIPTION		WITH STATUS OF "H" (HO		
FRUMAN - FACLINA REPORT - FACLINA2 AGENCY PAGE 1	AGENCY : 151	STA AGY CAT ID NIMBER CODE	H 151 4 000020977 3 H 151 4 000021358 3	TOTAL NUMBER OF TRANSACTIONS WITH STATUS OF "H"(HOLD):	TOTAL AMOUNT OF "H"(HOLD) TRANSACTIONS:	

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REPORT NAME: LISTING OF TRANSACTIONS ON DATA ENTRY FILE MORE

THAN 60 DAYS (FACLINK3)

DESCRIPTION AND CONTENTS: Provides a list of transactions remaining on the Data Entry file more

than 60 days. Details listed for each asset include identification number, action code, entry date, acquisition date, fund amount, voucher number, organization, nomenclature, control indicator, and

disposal code.

PURPOSE: To provide agencies with information for transactions remaining on

the Data Entry File more than 60 days. To alert agencies that these transactions will be purged from the data entry file if not released

within 30 days.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Capitalized and Controlled)

FREQUENCY OF DISTRIBUTION: The Listing of Transactions on Data Entry File More Than 60 Days

Report is distributed daily to agencies with transaction remaining on

the Data Entry File more than 60 days.

ORDER OF DATA: Assets reported on the Listing of Transactions on Data Entry File

8

More Than 60 Days Report are listed according to FAACS

identification number within Asset Category.

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# Listing of Transactions on Data Entry File More than 60 Days (FACLINK3)

PROGRAM - FACLINK REPORT - FACLINK3 AGENCY PAGE	J. 6. ←		COMMONMEALTH OF VIRGINIA FIXED ASSET FIXED ASSET LISTING OF TRANSACT	SINIA - BASSET ACC FAAC	WEALTH OF VIRGINIA - DEPT OF CONSERVATION AND RECREATION FIXED ASSET ACCOUNTING AND CONTROL SYSTEM FAACS ONLINE REPORT LISTING OF TRANSACTIONS ON DATA ENTRY FILE WORE THAN BO DAYS	ATION AND REC NTROL SYSTEM IT IY FILE MORE '	ECREATION M THAN BO DAYS		RUN DATE B RUN TIME 18 REPORT PAGE	B/29/93
AGENCY	<b>.</b>		SWOILE OF THE FOLLOWING TRANSACTIONS	5	ING TRANSACTIO		AS SOOM AS POSSIBLE.			
			PLEASE RELEASE ON DELETE IN COLUMNIA THE THESE TRANSACTIONS WILL BE PURGED WITHIN THE	WILL BE	MIRGED WITHIN		DAYS			
+ TRANS	TRANS ID* AT ID NUMBER	ACT CODE	DESCRIPTION	ENTRY DATE	ACQ DATE FI	FUND AMOUNT	VOUCHER #	ORG	NOMENCLATURE	CODE
1988 3	024A0013A 022A30309 024A30120 024A30215	00000				38888				
	032A30101 032A30101 032A30113 032A30115					388888				
	032A30121 032A30122 032A30128 032A30130 032A30131 032A30208	<b>aaaaa</b> a				3888888				
04444444	032A30215 100000840 10001599 10001638 10001639 7000000194 700000023		COMPUTER	930428	07181988	888888888	30005004	8	07410000100	
444	70000028 700000027 800000204			830412		388				
TAL NUMBER	TRANSA	CTIONS	ONS WITH STATUS OF "H"(HOLD):	<b>58</b>	TOTAL NUMBER	OF TRANSACT!	IONS WITH STAT	TUS OF "	TOTAL NUMBER OF TRANSACTIONS WITH STATUS OF "I"(INCOMPLETE):	<del>-</del>
TOTAL AMOUNT OF "H" (HOLD	OH) "H"		TRANSACTIONS: 0.00		TOTAL AMOUNT OF	OF "I"(INCO	"I"(INCOMPLETE) TRANSACTIONS:	ACT IONS:	0.0	
+END OF REPORT FOR AGENCY	FOR AGE		400. ***********************************							

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#### 200 Planning and Budgeting

Individuals engaged in this major reporting activity require reports that enable them to accurately forecast future fixed asset needs based on current depreciation patterns. Such reports are reviewed annually, or more frequently if desired, in order to determine current accumulated depreciation totals, replacement cost information, disposal trends, and other information needed to project future replacement and maintenance costs, and to determine the costs and benefits associated with repair versus replacement decisions. The planning and budgeting reports are:

- Depreciation Cost Report (FAC330)
- Asset Replacement Report (FAC317)
- Disposal History Report (FAC30040).

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REPORT NAME: DEPRECIATION COST REPORT (FAC330)

DESCRIPTION AND CONTENTS: An annual report detailing depreciation information and calculated

replacement values for an agency's fixed assets (exclusive of land and leased, disposed of, or surplus items). Specific details provided

for each item listed include acquisition cost, useful life, and calculated replacement value. Additional details provided for capitalized assets include accumulated depreciation, percent depreciated, and calculated depreciation expense; for controlled

assets, these values are listed as zero.

PURPOSE: To provide agencies with the detailed information needed for

planning, budgeting and purchasing functions.

ASSET CATEGORIES: Buildings

Improvements Other Than Buildings Equipment (Capitalized and Controlled)

FREQUENCY OF DISTRIBUTION: The Depreciation Cost Report is run and distributed per request.

ORDER OF DATA: Assets reported on the Depreciation Cost Report are listed

according to object code within subprogram within program.

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# **Depreciation Cost Report (FAC330)**

RUN DATE 6/27/01 RUN TIME 20:10:10 DRT PADE 122	CALCULATED REPLACE VALUE	1	8	20 OO .	120.00	<b>8</b> . <b>8</b> .	118.10 8	\$ 00.8	8,216.00	7, 170.25 8	4, 803, 095. 28	4,833,350.84	4,834,016.83	4,834,018.83
MUN PLAN	CALCULATED BEPREC EXPENSE		<b>8</b> .	<b>8</b> .	8	<b>8</b> .	8.	8	1,738.04	2, 380. 18	702,007.48	707,063.06	707,003.06	787,963.06
SERVICE	PERCENT		•	•	•	•	•	•	<b>:</b>	:				
CAL ASSISTANCE DL SYSTEM	ACCIPILLATED DEPRECIATION		8	ģ	8	8	8.	8.	8. 2. 3. 3. 4.	£ .	1,338,642.07	2,346,084.97	1,546,084.87	2,340,004.87
OF MEDIC HD CONTROL I REPORT	USETA		•	•	•	-	•	2	•	•				
MIA - BEPARTHENT OF MEDIC SET ACCOUNTING AND CONTR DEPRECIATION COST REPORT FOR 1881	ACQUISITION COST		8.8	83 <b>8</b> .08	121.00	8.	116.10	396.98	8. et 2.	7, 170.25	4,781,307.78	4,701,406.04	4, 702, 131, 83	4,702,131.83
COMMONDALTH OF VINGINIA - DEPARTHENT OF HEDICAL ASSISTMACE BERVICE FIXED ASSET ACCOUNTING AND CONTROL SYSTEM DEPARTION COST REPORT FOR 1991	IDENTIFICATION NUMBER		800CA0 1 90	0000,40181	000CA0883	000CA0420	000CA0854	000CA0888	. 887.800000	000005796	TOTALS:	TOTALS:	PUM TOTALS:	AZENCY TOTALS:
AC330 AC330 122	0 17EM DESCRIPTION	<b>5</b>	POTOMOLA BRAVO MARRIC PAGER SILENT ALERT AO4JNCS881CA MODEL FREQ 454.500 D AUSTIM	MOTOROLA BRAVO MAMERIC PAGER SILENT ALENT AOJUNCSOBICA MODEL FREQ 158,700 BUK	MOTOROLA BRAVO PAGER W/ VIBRATOR	DICTAPHONE PONTABLE RECORDER W/ADAPTER & CHARGER J. TEFEV	SANTO MICRONAVE OVEN	HINI LAHINATIND MACHINE	LEASENCLD INPROVENENTS 9TH FL VND CONSTRUCTION COST DEPN LIFE OF BLDG LEASE	LEASEHOLD IMPROVEMENTS 121H FLOOR WHD CONSTRUCTION COST DEPR LIFE OF BLOO LEASE	SUBPROGRAM TOTALS:	PROGRAM TOTALS:		MOENCY
PROGRAM - P. REPORT - F. AGENCY PAGE	FUND: 150 PROGRAM: 456 OBJECT CODE	SUBPROGRAM:	2264	2264	2264	2264	2271	2274	2320	2328				

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REPORT NAME: ASSET REPLACEMENT REPORT (FAC317)

DESCRIPTION AND CONTENTS: A detailed listing of fixed assets having a specific number of years

(or less) remaining in useful life. The agency requesting the Asset Replacement Report must provide the value to be used in selecting fixed assets based on their years of remaining life, e.g. '03' years remaining. Details for each fixed asset listed on the report include identification number, item description, acquisition date and cost, total useful life, maintenance cost, and replacement index and

value.

PURPOSE: To provide agencies with the detailed information needed to project

future replacement and maintenance costs and to evaluate the

relative merits of repairing or replacing fixed assets.

ASSET CATEGORIES: Building

Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Asset Replacement Report is distributed on demand, i.e., at the

request of the agency.

ORDER OF DATE: Assets reflected on the Asset Replacement Report are listed

according to inventory (FAACS ID) number within acquisition date.

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# **Asset Replacement Report (FAC317)**

COMMONICALTH OF VIRGINIA - DEPARTMENT OF WEDICAL ASSISTANCE BENVICE NUMBER 1017/01 PINED ASSET ACCOUNTING AND CONTROL SYSTEM  *** ASSET REPLACEMENT REPORT ***  REPORT PAGE 312	HAINTENANCE FUND PROG SUS- ELEN FUND  COST AMOUNT		00	T0TAL ACQUISITION COST: 506.00 0 1800 484 02 153.28 183.28	TOTAL ACQUISITION COST: 206.50  10 .00 1500 486 02 153.28 1500 486 02 153.28	TOTAL ACQUISITION COST: 308_80  0 .00 1500 456 02 47.50 1500 466 02 47.50	TOTAL ACQUISITION COST: .00 1800 456 02	197AL ACQUISITION COST: .00 1800 486 02 1800 486 02
OF VIRGINIA - DEPARTHENT OF MEDICAL ASSIST PINED ASSET ACCULATING AND CONTROL SYSTEM *** ASSET REPLACEMENT REPORT ***	REPLACEMENT INDEX VALUE		1.00 305.00	1.00 308.80	308.50	1.00	1.00 308.10	1.00 416.00
H OF VIRGIN FIXED ASS	LIFE COMD 1N COOK 1N	-	<b>.</b> 000	e 000	•			•
2	DESCRIPTION . LI	: APRĮL, 1981	LOTUS 1-2-3 SOFTWARE OF ON GAIR PC ID/1950	MICHOSOFT DFFICE FOR OCUINGOUS SOFTWARE	MICROSOFT OFFICE FOR OC	CAMBON COPY PLUS SOFTWARE OF	MICHOSOFT OFFICE SOFTWARE 60	WORDPERPECT SOFTWARE 000 RODIES #1131 & 1133 ON PC ID #18 8884 & 8884
PROGRAM - PACS17 REPORT - PACS17 AGENCY PAGE 21 AGENCY NO. 802	IDENTIFICATION MANDER	ACQUISITION DATE:	000000738 1.0	000CA0811 #18	, , , , , , , , , , , , , , , , , , ,	DOCCADES CA	000CAOR3W W1C	OOOCAGESS NOS

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REPORT NAME: DISPOSAL HISTORY REPORT (FAC30040)

DESCRIPTION AND CONTENTS: A cumulative listing of assets disposed of by an agency during the

most recent three year period. (Data regarding each disposal is reflected on the report for three years after the disposal date and is then dropped from the report.) Specific details provided for each asset disposal include acquisition and disposal dates, acquisition and salvage amounts, replacement value, disposal code,

replacement index, useful life, and actual life.

PURPOSE: To provide information for the analysis of useful life estimates, as

well as for audit purposes.

ASSET CATEGORIES: Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Disposal History Report is generated on demand, i.e., at the

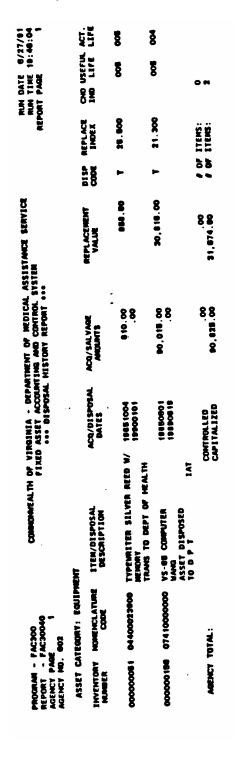
request of the agency.

ORDER OF DATA: Assets included on the report are listed according to inventory

(FAACS ID) number within asset category.

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#### **Disposal History Report (FAC30040)**



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#### 300 Purchasing and Surplus Property

The Screening Reports generated by FAACS provide agencies with a listing of assets that are available for part-time use by other divisions/departments within the agency, or assets that are surplus, i.e., not being utilized by the owner division or department. Use of these reports is intended to better enable an agency to determine, prior to the purchase of new items, if an equipment need can be satisfied by existing property within the agency. A secondary use of the reports is to provide each agency with the information needed to properly manage its surplus property.

These reports include:

- Screening Report by Nomenclature Code (FAC301)
- Screening Report (FAC30020)

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REPORT NAME: SCREENING REPORT BY NOMENCLATURE CODE (FAC301)

DESCRIPTION AND CONTENTS: A listing of Statewide assets that are surplus, i.e., not being utilized

by the agency. Details listed for each available or surplus asset include nomenclature code, availability code, condition code, ownership code, item description, inventory number, responsible

position, and useful life.

PURPOSE: To enable an agency to determine period to the purchase of new

items, if an equipment need can be satisfied by existing property within or from other agencies. (See CAPP Volume 1, Topic No. 30705, "Surplus Property Management.") Also, to provide agencies with information needed to properly manage its surplus property.

ASSET CATEGORIES: Equipment (Capitalized and Controlled)

FREQUENCY OF DISBRITUTION: The Screening Report is distributed on demand, i.e., at agencies

request.

ORDER OF DATA: Assets reported on an agency's Screening Report are listed

according to nomenclature code and by agency within

nomenclature.

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# **Screening Report by Nomenclature Code (FAC301)**

PONSIBLE STRIPLION         MESCRIPTION LIFE         USEFUL LIFE           SITION         DESCRIPTION         OOB           00000000024         ADMIN STAFF SPEC SR         OOB           00000000024         ADMIN STAFF SPEC SR         OOB           0462         PRDP/FIN DFFICER         OOB           50         BG SUPERVISOR         OOB           6452         PRDP/FIN DFFCR         OOB           10         OO         OO           111         WP MANAGER         OO           111         WP MANAGER         OO           111         WP MANAGER         OO	PROGRAM - FAC301 REPORT - FAC301	301				FIXED ASS	COMMON'S SET ACC	JEALTH COUNT I	COMMONMEALTH OF VIRGINIA - FIXED ASSET ACCOUNTING AND CONTROL *** SCREENING REPORT ***	A - ROL SYSTEM **		RUN DATE 3/08/93 RUN TIME 18:48:57 REPORT PAGE 151
S I G Y ELECTRIC TYPEWRITER 782 4 000000004 ADMIN STAFF SPEC SR 0000000004 ADMIN STAFF SPEC SR 0000000004 ADMIN STAFF SPEC SR 0000000004 ADMIN STAFF SPEC SR 00000000000000000000000000000000000	AGENCY PAGE NOMENCLATURE CODE	. ¥8	. <b>3</b> 8	¥00 1	ĀĞ	ITEM DESCRIPTION	AGY NUM CAT	FEGORY	INVENTORY R	PONSTBLE SITION	RESPONSIBLE DESCRIPTION	USEFUL ON LOAN LIFE TO
A	04400027400	ø	-	G	>	ELECTRIC TYPEWRITER ERICSSION	762	•		00000000024	SPEC	800
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REPORT NAME: SCREENING REPORT (FAC30020)

DESCRIPTION AND CONTENTS: A listing of agency assets that are available for part-time use by

other divisions/departments within the agency, or assets that are surplus, i.e., not being utilized by the owner division or department.

Details listed for each available or surplus asset include nomenclature code, availability code, condition code, ownership

code, item description, inventory number, responsible position, and

useful life.

PURPOSE: To enable an agency to determine, prior to the purchase of new

items, if an equipment need can be satisfied by existing property within the agency, as well as to provide an agency with the information needed to properly manage its surplus property. (See

CAPP Volume 1, Topic No. 30705, "Surplus Property

Management.")

ASSET CATEGORIES: Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Screening Report is distributed on demand, i.e., at agency

request.

ORDER OF DATA: Assets reported on an agency's Screening Report are listed

according to nomenclature code within organization code.

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# **Screening Report (FAC30020)**

PRDGRAM - FAC300 RE.9RT - FAC30020 AGENCY PAGE 47 AGENCY NO. 141	300	6.5			COMMONMEALTH C FIXED ASSET /	LTH OF VIRGINIA - ATTORNE SET ACCOUNTING AND CONTR *** SCREENING REPORT ***	COMMONMEALTH OF VIRGINIA - ATTORNEY GENERAL FIXED ASSET ACCOUNTING AND CONTROL SYSTEM *** SCREENING REPORT ***	. H	RUN DATE 5/06/91 RUN TIME 8:48:18 REPORT PAGE 135
ORGANIZATION: 301	ř	5							
NOMENCLATURE AVL CND DWN CODE CD CD CD	¥ 8	20		1AG	ITEM	INVENTORY	RESPONSIBLE POSITION	RESPONSIBLE Description	USEFUL ON LUAN
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07410008800	<	0	<	>	PRINTER	0003-0003	101149	SYSTEM ANALYST	.000
07410006800	<	0	⋖	>	NBI 4000 TERMINAL	0003-0034 101149	101149	SYSTEM ANALYST	200
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07410006800	<	0	<	>	NBI 4000 TERMINAL	0003-0053	101149	SYSTEM ANALYST	200
07410008800	<	0	<	>	NBI 4000 TERMINAL	0003-0100 101149	101149	SYSTEM ANALYST	100
08400010000 A	<	0	<	>:	SPERRY UNIVAC MUX	000003054 10111NEAL	10111NEAL		900
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#### **400 Physical Control Reporting**

A vital function of any property management system is to ensure physical control over assets in that system. FAACS reports designed to assist agency property managers in achieving effective internal control over agency assets are as follows:

- Appraisal Analysis Report (FAC30060)
- Agency Inventory Report (FAC30010)
- Component Asset Reports (FAC30015 and FAC370)
- Inventory by Responsible Position (FAC316)
- Accounting and Control Master Display (FAC309, FAC310, FAC311, FAC319 and FAC307, Option AA3)
- Assets by Location (FAC30080)
- Master Inventory Organization and Nomenclature (FAC308)
- Asset Inventory Report (FAC332)

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REPORT NAME: APPRAISAL ANALYSIS REPORT (FAC30060)

DESCRIPTION AND CONTENTS: A detailed report indicating replacement values (calculated by the

system, based on general price level index numbers) for all assets within an agency. In addition to replacement value, report details for each asset include inventory number; item description; acquisition cost, date, and basis; useful life; availability code; condition code; replacement basis; and replacement index.

PURPOSE: To facilitate the internal appraisal process by providing information

regarding current replacement values for assets within an agency.

ASSET CATEGORIES: Land

Buildings

Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Appraisal Analysis Report is distributed on demand, i.e., at the

request of the agency.

ORDER OF DATA: Assets appearing on the Appraisal Analysis Report are listed

according to nomenclature code.

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# **Appraisal Analysis Report (FAC30060)**

PROGRAM - FACSOO REPORT - FACSOO AGENCY PAGE AGENCY ND. 902	2=		COMMONICAL THE OF VINCENT ACCOUNTING AND CONTROL SYSTEM  *** APPRAISAL ANALYSIS REPORT ***	T ACCOUNTING PRAISAL ANAL	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	PORT .	YSTEM .				REPORT PAGE 11
HOMENCLAT	NOMENCLATURE CODE: 67410008100 PRINTER-ACS										
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000005827	HP LASER JET PRINTER W/CABLE		786.00	18800814	I	8	>	•	•	8	
00000838	H/P LASERJET PRINTER SERIES 11P SEE /CAOBOB POR UPGRADE		786.00	18800730	I	8	<b>&gt;</b>	•	<b>.</b>	8.	
000005843	NEC P6300 PRINTER		886.00	19901003	I	8	>	•	-	<u>8</u> 8	888.00
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REPORT NAME: AGENCY INVENTORY REPORT (FAC30010)

DESCRIPTION AND CONTENTS: A list of all agency controlled and capitalized assets. Specific

details reported for each asset include inventory number/FAACS

ID, item description, responsible position and description,

acquisition cost, and location.

PURPOSE: To assist an agency in maintaining control over its fixed assets,

especially in conducting periodic physical inventories. This report may also be utilized to assist in statistical sampling. (See CAPP

Volume 1, Topic No. 30505, "Physical Inventory.")

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Agency Inventory Report is distributed on demand, i.e., at the

request of an agency.

ORDER OF DATA: Assets listed on the Agency Inventory Report are grouped

according to organization division or section. Within organization code, assets are listed according to location within nomenclature

code.

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# Agency Inventory Report (FAC30010)

PROGRAM - FACTO REPORT - FACTO AGENCY PAGE AGENCY NO. GOZ	AC300 AC30010 S9	MEALTH OF VIRGI FIXED AS	COMMINATED OF VIRGINIA - DEPARTMENT OF MEDICAL ASSIST FIXED ASSET ACCUMPTING AND CONTROL SYSTEM *** AGENCY INVENTORY REPORT ***	MEDICAL ASSISTANCE BERVICE CONTROL SYSTEM REPORT ***	_	-	NUM DATE RUM TIME REPORT PAGE		6/27/91 18:46:04 88
ORGANIZATION:	1001:								
NOMENCLA1	NOMENCLATURE CODE: 64400082500								
INVENTORY	17EN DESCRIPTION	responsible position	DE SCRIPTION	ACQUISITION COST	TRACT		FIPS BUILDING WING FLA		100
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000CA0187	HOTOROLA BRAYD MUMERIC PAGER SILENT ALERT AO4JNCS881CA MODEL FREQ 454.500 K. LEWIS	<b>108</b>	PISCAL DIRECTOR	<b>8</b> .	F		=		SEATE SEATE
000CAD181	MOTOROLA BRAYO MUMERIC PAGER SILENT ALERT AO4JRC5681CA MODEL FREQ 454.500 J GARLAND	<b>50</b>	FISCAL DIRECTOR	8. *			<b>=</b>		<u>8</u>
000CA0182	MOTOROLA BRAYO MUMERIC PAGER SILENT ALERI AOAINCSOBICA MODEL FREQ 454.500 B SYDMOR	<b>101</b>	FISCAL DIRECTOR	8.8	^	7 <b>80</b> -1315	<b>±</b>		<u>§</u>
000CAD 178	MOTOMOLA BRAVO MIMERIC PAGEN SILENT ALERT ADAINCSGO ICA MODEL FREG 454.500 G.CDLE	<b>202</b>	FISCA. DIRECTOR	8			<b>=</b>		<u> </u>
000000	MOTOROLA BRAVO MUMERIC PAGER SILENT ALERT AO4URCSGBICA MODEL FREQ 454.500 COCHRAN	<b>5</b>	DIN OCA	2.8 2.8	-		=		
000CA0183	MOTOROLA BRAVO MUMERIC PAGER SILENT ALENT AG4JMC5661CA MODEL FREQ 454.500 M BRANKLEY	ŧ	DIR C/S	<b>8</b> .			Ē	<b>;</b>	
000000170	NOTOPOLA BRAVO NUMERIC PAGER SILENT ALENT AGA-MC286 ICA NODEL FREQ 454, BOO D PITTHAM	ž	BIR POLICY	8	•	780 -L311	=	2	

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REPORT NAME: COMPONENT ASSET REPORT (FAC30015)

DESCRIPTION AND CONTENTS: A listing of all fixed assets that the agency has identified as

components of other fixed assets. Details reported for each component include location, inventory number, description, responsible position, and nomenclature code; the report also specifies the inventory number, description, and location of the main fixed asset with which each component is associated.

PURPOSE: To assist property managers in tracking component items which

may or may not be physically attached to the associated main fixed

assets.

ASSET CATEGORIES: Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Component Asset Report is produced and distributed on

demand, i.e., at agency request.

ORDER OF DATA: Assets reported on the Component Asset Report may be listed

according to component asset within main asset (Option 1), or conversely, according to main asset within component asset

(Option 2).

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# **Component Asset Report (FAC30015)**

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# **COMPONENT ASSET REPORT (FAC30015)**

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COMMONMENTH OF VIRGINIA - DEPARTMENT OF MEDICAL ASSISTANCE BENNICE COMMONDS ASSISTED ASSISTANCE ACCOUNTING AND CONTROL SYSTEM FIXED ASSISTANCE	ACQUISITION COST	274.90	<b>34.</b> 8	8,677.44	244.80	788.08	8.8	2,706.98	21, 196.00	20,000.00	1, 206.00	8.847.00	8,000.00	1,032,362.48
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PROGRAM - FAC300	AGENCY PAGE AGENCY ND, BOZ ASSET - ASSET	TO NUMBER TIEN	000054	000005420 WAND	000CA0808 116	000005838 H/P	000CA0743 AMT	MAIN COCCOSS48 GRID	916 AOC20000	000000530 2281	000005490 PEM	***************************************	<b>500000</b>	000005813 VS
PROGRAM	AGENCY PAGE AGENCY NO. ( ASSET - ASSI			MAIN O	98	MAIN	8	N 14			8			1

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REPORT NAME: COMPONENT ASSET BY ORGANIZATION REPORT (FAC370)

DESCRIPTION AND CONTENTS: A listing of all fixed assets that the agency has identified as

components of other fixed assets. Details reported for each component include location, inventory number, description, responsible position, and nomenclature code; the report also specifies the inventory number, description, and location of the main fixed asset with which each component is associated.

PURPOSE: To assist property managers in tracking component items which

may or may not be physically attached to the associated main fixed

assets.

ASSET CATEGORIES: Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Component Asset Report is produced and distributed on

demand, i.e., at agency request.

ORDER OF DATA: Assets reported on the Component Asset By Organization Report

may be listed according to component asset within main asset

(Option 1), or conversely, according to main asset within

component asset (Option 2).

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# **Component Asset by Organization Report (FAC370)**

12/18/92 8:44:54 58														
RUN DATE RUN TIME REPORT PAGE	POSITION DESCRIPTION	LAW SCHOOL-MANNE	LAW SCHOOL-MANNE	LAW SCHOOL-MANNE	LAW SCHOOL-MANNE		146070	LAW SCHOOL-MANNE	146070	LAW SCHOOL-HANNE	LAW SCHOOL-MANNE	LAW SCHOOL-MANNE	146070	LAN SCHOOL-MANNE
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Volume No. 3 - Automated System Applications	TOPIC NO.
	70365
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REPORT NAME: INVENTORY REPORT BY RESPONSIBLE POSITION (FAC316)

DESCRIPTION AND CONTENTS: A detailed listing of an agency's fixed assets grouped according to

positions within the agency assigned responsibility for those assets. Specific details listed for each asset assigned to a given position number include location, identification number, condition code, availability code, model number, serial number, acquisition date

and cost, and last inventory date.

PURPOSE: To assist an agency in maintaining control over its fixed assets and

in conducting periodic physical inventories.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Inventory Report by Responsible Position is produced on

demand, i.e., at the request of the agency.

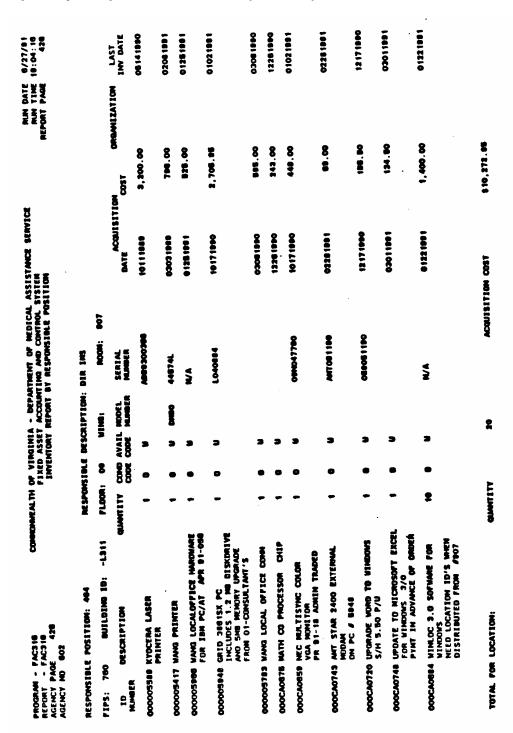
ORDER OF DATA: Assets on the Inventory Report by Responsible Position are listed

according to identification number within location within responsible

position.

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#### **Inventory Report by Responsible Position (FAC316)**



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REPORT NAME: ACCOUNTING AND CONTROL MASTER DISPLAY (FAC309)

DESCRIPTION AND CONTENTS: A display of fixed asset data on the FAACS accounting and control

master file. Depending on agency specification, this report may reflect the entire contents of the master file, or only that data that has been entered since the last file update. The agency requesting this report must specify the asset category and whether the asset is capitalized or controlled on the Report Name Line of the FAACS

Report Request Form.

PURPOSE: To show contents of the fixed assets master file for a specific fixed

asset at any point in time, especially before and after file updates.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings

Equipment

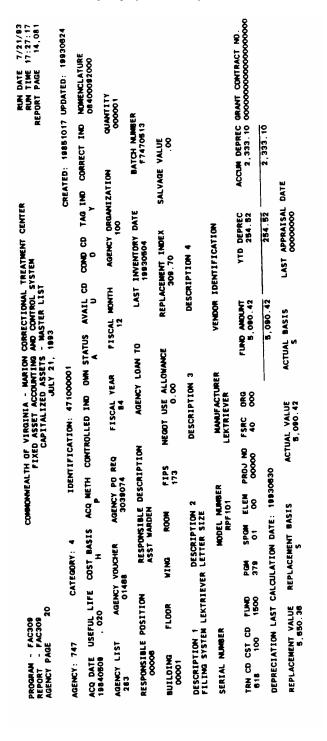
FREQUENCY OF DISTRIBUTION: The Accounting and Control Master Display report is generated on

demand, i.e., at the request of the agency.

ORDER OF DATA: Data is ordered according to the actual master file record.

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#### **Accounting and Control Master Display (FAC309)**



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		70365
Function No. 70300 - FAACS Online	TOPIC	
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		9/1/93

REPORT NAME: ACCOUNTING AND CONTROL MASTER DISPLAY (FAC310)

DESCRIPTION AND CONTENTS: A "snapshot" of data existing on the fixed assets master file for a

specified asset. The agency requesting this report must specify the identification number of the asset for which master file contents are

desired.

PURPOSE: To show contents of the fixed assets master file for a specific fixed

asset at any point in time, especially before and after file updates.

ASSET CATEGORIES: Land

**Buildings** 

Improvements Other Than Buildings

Equipment

FREQUENCY OF DISTRIBUTION: The Accounting and Control Master Display report is generat ed on

demand, i.e., at the request of the agency.

ORDER OF DATA: Data is ordered according to the actual master file record.

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## **Accounting and Control Master Display (FAC310)**

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		9/1/93

REPORT NAME: ACCOUNTING AND CONTROL MASTER DISPLAY (FAC311)

DESCRIPTION AND CONTENTS: A display of fixed asset data on the FAACS accounting and control

master file. Depending on agency specification, this report may reflect the entire contents of the master file, or only that data that

has been entered since the last file update.

PURPOSE: To show contents of the fixed assets master file at any point in

time, especially before and after file updates.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings

Equipment

FREQUENCY OF DISTRIBUTION: The Accounting and Control Master Display report is generated on

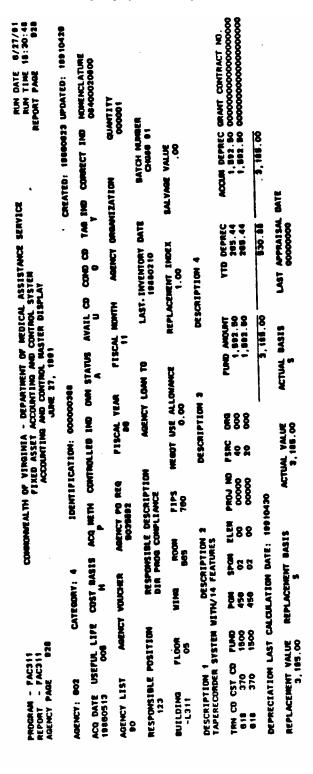
demand, i.e., at the request of the agency.

ORDER OF DATA: Data is ordered according to the actual master file record. Assets

are listed according to identification number within asset category.

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#### **Accounting and Control Master Display (FAC311)**



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REPORT NAME: SUMMARIZED MASTER DISPLAY (FAC319)

DESCRIPTION AND CONTENTS: A summarized display of fixed asset data on the FAACS

accounting and control master file.

PURPOSE: Report to show contents of the accounting and control master file in

a summarized format.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Summarized Master Display report is generated on demand,

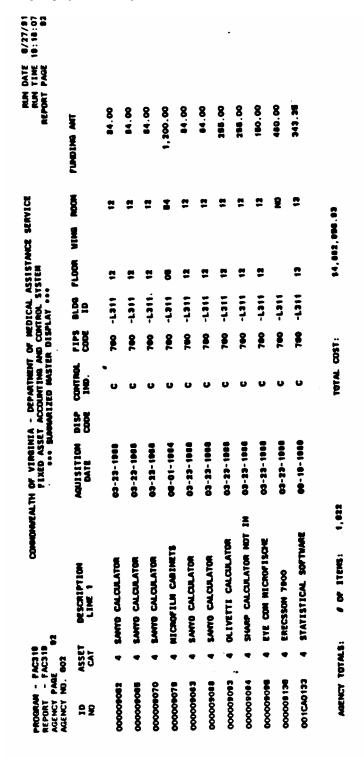
i.e., at the request of the agency.

ORDER OF DATA: Assets reported on the Summarized Master Display report are

listed according to asset identification number and asset category.

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#### **Summarized Master Display (FAC319)**



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REPORT NAME: SUMMARIZED MASTER DISPLAY (FAC307, Option AA3)

DESCRIPTION AND CONTENTS: A summarized display of fixed asset data on the FAACS

accounting and control master file.

PURPOSE: Report to show contents of the accounting and control master file in

a summarized format.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Summarized Master Display report is generated on demand,

i.e., at the request of the agency.

ORDER OF DATA: Assets reported on the Summarized Master Display report are

listed according to asset identification number and asset category. Report includes accumulated depreciation balances, as well as funding amount for each asset, along with totals for each category. (See FAC307, AA1, for totals only). **Note**: The FAC307 AA3 is

preferrable to the FAC319.)

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## **Summarized Master Display (FAC307, Option AA3)**

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REPORT NAME: ASSETS BY LOCATION REPORT (FAC30080)

DESCRIPTION AND CONTENTS: A detailed listing of all fixed assets located within particular areas.

Details provided for each fixed asset include location (FIPS code, and building, floor, wing, and room numbers), nomenclature code, item description, inventory number, acquisition and replacement

costs, manufacturer's serial number, and condition code.

PURPOSE: To assist an agency in maintaining control over its fixed assets,

especially in conducting periodic physical inventories.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Assets by Location Report is distributed on demand, i.e., at

agency request.

ORDER OF DATA: Users have three options for the sequencing of data on this report.

Under Option 1, all fixed assets for a given agency are grouped according to organization code; within organization code the assets are listed by location and then by nomenclature within location with the associated FAACS ID number for each item. Under Option 2, all assets are listed by location and then in numerical order by

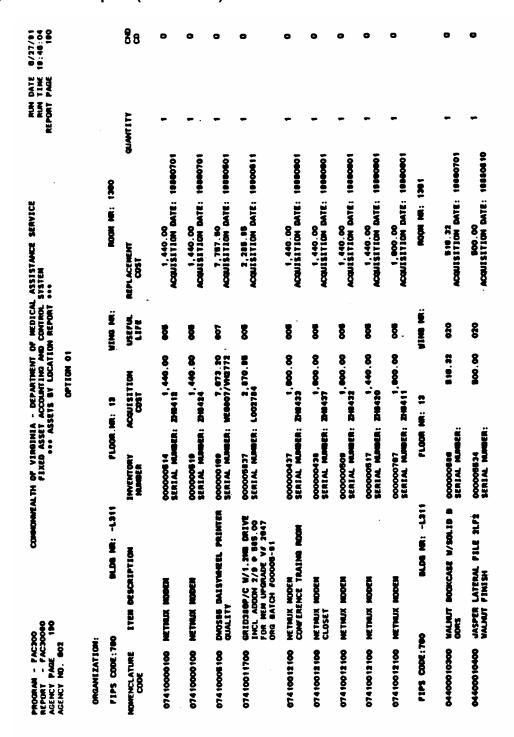
FAACS ID number within location with the associated

nomenclature code for each item. Under Option 3, all assets are grouped according to organization code; within organization code the assets are listed by location and then in numerical order by FAACS ID number within the location with the associated

nomenclature code to each item.

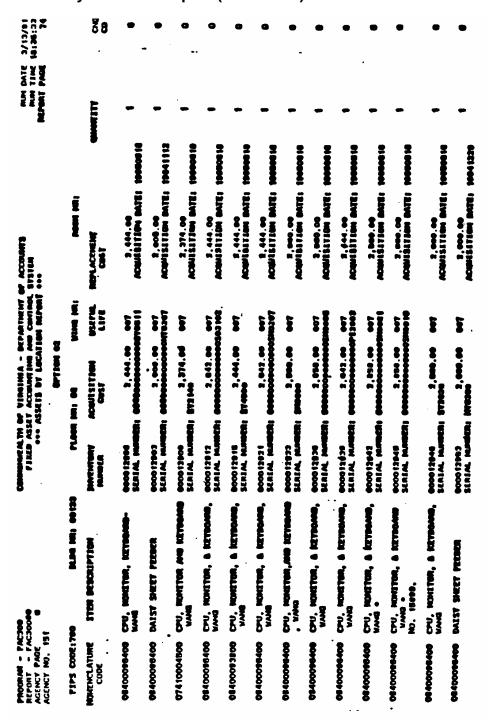
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#### **Assets by Location Report (FAC30080)**



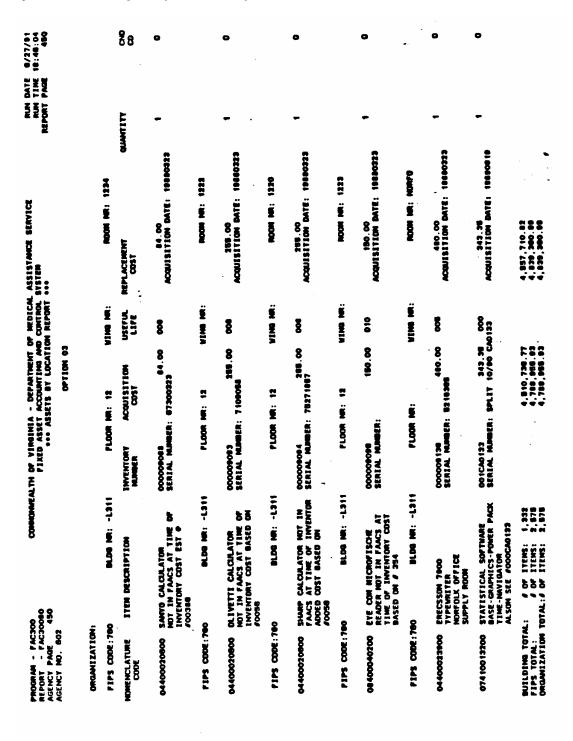
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#### **Assets by Location Report (FAC30080)**



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#### **Assets by Location Report (FAC30080)**



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REPORT NAME: MASTER INVENTORY FOR ADP EQUIPMENT BY

ORGANIZATION AND NOMENCLATURE (FAC308)

DESCRIPTION AND CONTENTS: A detailed listing by agency of all data contained on the master file

for each asset listed. Details provide agency number, organization number, nomenclature code, FAACS ID number, location, item description, cost, responsible person, condition code, acquisition method, availability code, plus all other master file detail for all ADP

equipment records.

PURPOSE: Report to show contents of the accounting and control master file in

a detailed format for all ADP equipment records.

ASSET CATEGORIES ADP Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The master inventory by organization and nomenclature report is

generated on demand, i.e. at the request of the agency.

ORDER OF DATA: Assets listed in this report are grouped according to organization

code and then by nomenclature code within organization. All detail information is then listed within nomenclature code for each asset in ascending numerical sequence by FAACS ID number. Assets with nomenclature codes beginning with 07 (Federal Cost Category

for ADP equipment) are presented.

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Master Inventory for ADP Equipment by Organization and Nomenclature (FAC308)

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REPORT NAME: ASSET INVENTORY REPORT (FAC332)

DESCRIPTION AND CONTENTS: A detailed listing of all fixed assets by asset category, building

number, FIPS code, and organization.

PURPOSE: To assist an agency in maintaining control of its fixed assets,

especially in conducting periodic physical inventories.

ASSET CATEGORIES Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OFDISTRIBUTION: The Asset Inventory Report is generated on demand, i.e., at the

request of the agency.

ORDER OF DATA: Assets are grouped by asset category; within asset category, items

are shown by building number and within building number by organization. Assets are listed in ascending numerical order by

FAACS ID number.

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## **Asset Inventory Report (FAC332)**

•	V2/802-80	£ 2	COMMENDER THE OF VINGINIA - DEPARTMENT OF MEDICAL ASSIST PIXED ASSET ACCUMITING AND CONTROL SYSTEM *** ASSET INVENTORY REPORT ***	DEP ARTHEN COUNT ING INVENTOR	of Medi and Control ty report	2 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	SSISTANC	MEDICAL ASSISTANCE SERVICE CONTROL SYSTEM OUT ***		RUN DATE RUN TINE REPORT PAGE	18/27/81 ME 18:44:08	- e a
ASSET CATEGORY: 4 BUILDING MANBER: -L311 FIPS CODE: 780												9
ORG CODE/ ITEM INVENTORY DESCRIPTION		<b>GLANT 1TY</b>	MOMENCLATURE CODE	<b>1</b>	SENIAL NAMES		MANER	ACQUISTTION COST	SE LACE		AVAIL COND TAG COOK IND	9 <b>91</b>
ASK SAM SOFTWARE VS B.0  COACAO112 PMS B11-813 & B13  ON PC 105 # 5402-8404  A 5408 SEEFOOOCAO113		" <b>8</b>	9 07410013200 FIPS CODE: 700 BLDG MR;	A: -1911	PLOOR HR; 60' WINS HR;	<b>8</b>		477.00	Ĭ	477.00 U ACA. BATE:	477.60 U D N ACQ. DATE: 10801216	_
LOTUS 1-2-3 SOFTWARE COCCA0331A ALSO SEE #000CA0331 FOR UTHER 2 COFIES FROM PO		:3000 5414	1 07410013200 320302 E: 780 BLD4 IR: -L311	320202 R: -1311	PLOOR 148; 10	<b>2</b>	ž S	200.40 MOON 195;	\$	200.41 U	ACQ. BATE: 19900506	_
BACK IT SOFTWARE OOCAO333A ALSO SEE FOOCAO333 FOR OTHERZ COPIES ON SAME POUP POLICY DIV		8	1 07410013200 F1P5 CDDE: 780 BLDG M	013200 BLDG MR: -L311	1007	2 <u>I</u>		1: BOOM HE:	8	61.30 U ACQ. DATE	81.20 U O N ACQ. DATE: 19900501	_
WAND SYSTEM SERVICES  OCCADSTA SOFRWARE FOR 1WF0 ON  OTHER 2 COPIES - ALSO  SEE # GOOCAOSS7 -POLICY		1 7175 000£:	1 07410013200 E: 780 BLDG HR:	A: -L311	PLDOR IM:	<b>2</b>		82.80 1: ROOM MR:	<b>§</b>	ACO. DATE:	0 18008	
WANT IND STD SOFTWARE OCCA0338A PO FOR UNIT OF 3 SEC FOOCA0338 FOR OTHER 2 COPIES- POLICY DIV		8	1 07410013200 F1PS CODE: 780 BLDG MR:	M: -1318	FLEOR BA:	2 #	2	175.00	<b>§</b>	178.00 U ACQ. BATE:	0 18 18 18 18	
WANG LOCAL OFF SOFTWARE ODCCAD342 FOR DINER 2 COPIES FOR PO		F1PS CODE:	1 07410013200 E: 780 'BLDS 147:	L311	FLOOR 1M:	2 Ë		140.00 11 1000H 147.1	<u>\$</u>	140.00 U ACQ. DATE:	1 18800523	
TIMELINE SOFTWARE ODCAOS48A ALSO SEE CAOS48 FOR OTHER 2 COPIES FROM PO		8	1 07410013200 FIPS CODE: 780 BLDG M	2013200 BLDG 14R: -L311	FLOOR IM:	2 2		428.00 R: ROOM MR:	 6	426.00 U ACQ. DATE:	900	*
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ADLER CALCULATOR DODCADO11 NOT IN FACS AT TIME OF INVENTORY COST BASED ON #4167		8	1 04400020800 41281178 F1PS CODE: 780 BLDS PR: -1311	- 1385 (S	78 PLOOR NR: 12'	ë	Alles Mil	22.20 8024.18	1230	134.96 U ACQ. DATE:	18803	. •
BROTHER TYPERRITER 000CADD12 NOT IN FACS AT TIME O INVENTORY ESTIMATED COST #4184	. B	8	0440023900 PE1404453   FIPS CODE: 780 BLDG 4M: -L311	6 F81404 MR: -L31	BLDG 181: -1311 FLDGR 181: 12	ë		R; NOON IN: 1277		40.00 U	480.00 U G Y ACA. DATE: 19880928	

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		9/1/93

#### **500 Maintenance Reporting**

Agency property managers may wish to review information on fixed assets that are covered by maintenance contracts, or on assets that have undergone repair (whether covered by a maintenance contract or not), in order to make decisions regarding future maintenance contracting. To facilitate this process, and to assist the agency property manager in repair versus replace decisions, the fixed asset system provides agencies with the Maintenance Contracts Report (FAC30050).

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REPORT NAME: MAINTENANCE CONTRACTS REPORT (FAC30050)

DESCRIPTION AND CONTENTS: A cumulative listing of an agency's fixed assets (owned or leased)

that are covered by maintenance contracts, or those assets that have undergone repair, even though not covered by maintenance

contracts. Details provided for each asset listed include

nomenclature code; inventory number; item description; location; responsible position; maintenance contract number; contract inception, expiration, and renewal dates; vendor identification; and

cumulative maintenance cost.

PURPOSE: To provide information that will facilitate repair versus replace

decisions, as well as decisions regarding future maintenance

contracting.

ASSET CATEGORIES: Buildings

Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Maintenance Contracts Report is generated on demand, i.e., at

the request of the agency.

ORDER OF DATA: Assets listed on this report are grouped according to organization,

e.g., department. Within organization, the assets are then listed according to nomenclature code within contract renewal date.

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## **Maintenance Contracts Report (FAC30050)**

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ETERANS' AFFAIRS System F **		CONTRACT		BLDG: FLR: WIN CUMULATIVE MAINTENANCE COST		BLDG: FLR: WINC		BLDG: 00001 FLR: WIN		BLDG: 00001 CUMULATIVE		BLDG: 00001 CUMULATIVE		BLDG: 00001 CUMULATIVE		BLDG: 00001
T OF VE ONTROL REPORT		: -		170								07.7		770		770
COMMONMEALTH OF VINGINIA - DEPARTENT OF VETERANS' FIXED ASSET ACCOUNTING AND CONTROL SYSTEM *** MAINTENANCE CONTRACTS REPORT ***		*** RESPONSIBILITY ***	POSITION: 00001 DESCRIPTION:	LOC INFOFIPS:	POSITION: 0001 DESCRIPTION:	DIRECTOR LOC INFOFIPS: 770	POSITION: 0001 DESCRIPTION:	DIRECTOR LOC INFOFIPS: 770	POSITION: 0001 DESCRIPTION:	DIRECTOR LOC INFOFIPS: 770	POSITION: 00055 DESCRIPTION:	EX SEC SENIOR LOC INFOFIPS:	POSITION: 00019 DESCRIPTION:	VET CLAMS REPRESENTATION INTO FIPS: 770	POSITION: 0065 DESCRIPTION:	SECRETARY LOC INFOFIPS: 770
COMMONVEA		ITEM DESCRIPTION	SHENADOH AVE		SHENANDOAH AVE		CREDENZA		DESK		WORD PROCESSOR		CPU		MICROCOMPUTER	
0 E	100	INVENTORY	131000001		131001455		131000138		131000135		144000113		131000157		131000172	
PROGRAM - FAC300 REPORT - FAC30050 AGENCY PAGE 3 AGENCY NO: 131	ORGANIZATION: 100	NOMENCLATURE CODE	01100000100		01100000100		04400010300		04400010800		04400023900		07410011900		07410011900	

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#### **600 Grant Management Reporting**

To provide an agency with information regarding fixed assets purchased with grant or contract funds, the fixed assets system provides users with the Asset by Grant/Contract Number Report (FAC30030). Details provided on this report are intended to facilitate the preparation of reports that may be required by grantors at the termination of a grant or contract.

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REPORT NAME: ASSET BY GRANT/CONTRACT NUMBER REPORT (FAC30030)

DESCRIPTION AND CONTENTS: A detailed listing of all fixed assets purchased in part or in whole

with grant or contract funds. Details included for each asset listed include item description, inventory number, funding source(s) and

amount(s), location and responsible position.

PURPOSE: To provide an agency with information regarding fixed assets

purchased with grant or contract funds. Such information should facilitate preparation of reports that may be required by grantors at

the termination of a grant or contract.

ASSET CATEGORIES: Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Asset by Grant/Contract Number Report is distributed on

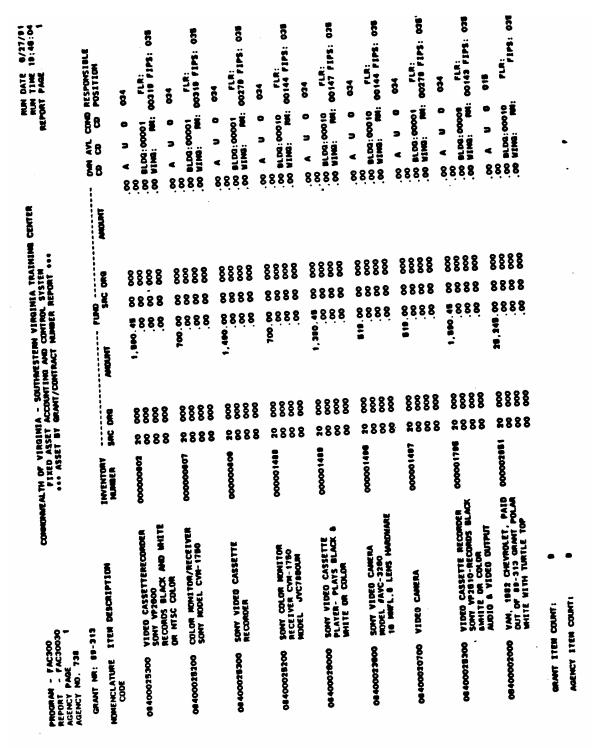
demand, i.e., at the request of an agency.

ORDER OF DATA: Assets included on the Asset by Grant/Contract Number Report are

listed according to inventory number within grant/contract number.

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#### Asset by Grant/Contract Number Report (FAC30030)



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#### 700 Financial Accounting and Reporting

Reports produced within this category have been designed to meet the State's financial accounting and reporting needs as expressed in Statement No. 1 of the National Council of Governmental Accountants. These reports will be used to present fixed asset account group information on the State's combined balance sheet as well as to indicate when State assets have been fully depreciated. An additional function of this report group is to provide the detail and summary information regarding depreciation expense/use allowance that an agency utilizes in developing its indirect cost proposal. Reports produced within this group are as follows:

- Schedule of General Fixed Assets by Funding Sources (FAC733)
- Schedule of General Fixed Assets by Function and Subfunction (FAC731 and FAC741)
- Monthly Schedule of Changes in General Fixed Asset by Function/Subfunction (FAC732 and FAC742)
- Annual Schedule of Changes in General Fixed Assets by Function/ Subfunction (FAC734 and FAC744)
- Straight Line Calculation Audit Report (FAC32010 and FAC32020)
- Fully Depreciated Asset Report (FAC32050)
- Purged Asset Report (FAC32060)

**NOTE:** See also Subsection 800, "System Control Reports," FAC730, Financial Reporting File Balances. This may also be considered an important report for financial accounting and reporting purposes.

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REPORT NAME: SCHEDULE OF GENERAL FIXED ASSETS BY SOURCES (FAC

733)

DESCRIPTION AND CONTENTS: General Fixed Assets: Funding sources for land, buildings and

improvements, improvements other than buildings, equipment, construction in progress, and total general fixed assets. Investment in General Fixed Assets From: General obligation bonds, federal grants, non-federal grants, general fund revenues, special fund revenues, gifts, local funds, and total investment in general fixed

assets.

PURPOSE: Provide the data required for the preparation of the supplemental

schedules recommended for the CAFR.

ASSET CATEGORIES: Land

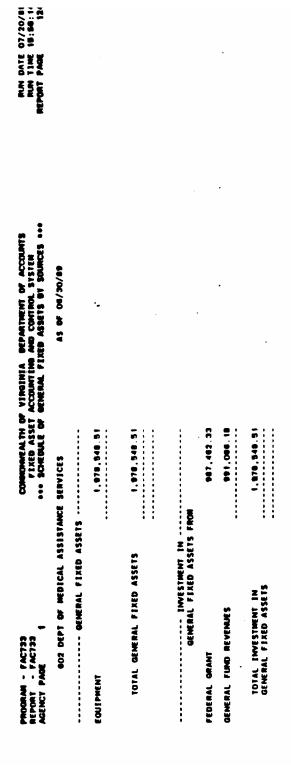
Buildings Improvements Equipment

Construction in Progress

ORDER OF DATA: Agency

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### Schedule of General Fixed Assets by Sources (FAC 733)



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REPORT NAME: SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND

SUBFUNCTION (FAC 731 AND FAC 741)

DESCRIPTION AND CONTENTS: Agency, function code, subfunction code, land, buildings,

improvements other than buildings, equipment, subfunction total, function total, total general fixed assets allocated to function, construction in progress, and total general fixed assets.

PURPOSE: Provide the data required for the preparation of the supplemental

schedules recommended for the CAFR.

ASSET CATEGORIES: Land

Buildings Improvements Equipment

Construction in Progress

ORDER OF DATA: Agency

Function Subfunction

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## Schedule of General Fixed Assets by Function and Subfunction (FAC 731 and FAC 741)

PEDGRAM - PACT31 REPORT - PACT31 AGENCY PAGE 1 SC	COMMONMENTH OF VINGINIA - BEPARTHENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTING, SYSTEM *** SCHEDULE OF GENERAL PIXED ASSETS BY FUNCTION AND SUBTRACTION ***	IA - BEPARTHENT OF ACCUMUS TING AND CONTROL SYSTEM SEETS BY PUNCTION AND SUBFU	F ACCOUNTS SYSTEM AND SUBFUNCTION		MUN DATE 7/20/88 RUN TINE 14:10:12 REPORT PAGE 127
602 DEPT OF MEDICAL ASSISTANCE SERVICES	WE SERVICES	AS OF 04/30/89	\$#/O		
FUNCTIONGS INDIVIDUAL AND FAMILY SERVICES	ricts				
SUBFUNCTION	14101	: 9	BUILD INGS	IMPROVEMENTS OTHER THAN BUILDINGS	EQUIPMENT
CD DESCRIPTION		)			
03 STANDARDS OF LIVING	1,078,548.81	8	8	8	1.978.548.81
TOTAL FUNCTION OF	1,978,548.81	8.	8.	8	1.978.648.81
TOTAL GENERAL FIXED ASSETS ALLOCATED TO FUNCTIONS	D . 64 b . e	8.	8.	8.	1.970.846.61
CONSTRUCTION IN PROGRESS	8				
TOTAL GENERAL FIXED ASSETS	18.848.848.1				

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## Schedule of General Fixed Assets by Function and Subfunction (FAC 731 and FAC 741)

Interpretation   A	PROGRAM - FACT41 REPORT - FACT41 STATEMIDE	COMMONTALTH OF VINGINIA - DEPARTMENT OF ACCOUNTS FINED ASSET ACCOUNTING AND CONTING. SYSTEM FOREDALE OF GENERAL FIXED ASSETS BY FUNCTION AND SUPPLINGTION ***	HIA - DEPARTMENT OF ACCOUNTS WING AND CONTROL SYSTEM INED ASSETS BY FUNCTION AND	YSTEM STIEM AND BURFURCT!	Ī	RUN DATE RUN 11HE REPORT PAGE	7/20/88 18:34:47 1
TOTAL   LAND   STATE   LAND   STATE   LAND   STATE			A\$ DF 08/34	68/6			
UNCTION	FUNCTION OF EDUCATION	,	:		IMPROVEMENTS		
FOR ELEM, SEC. POST-SEC EDU 1,028-80 .00 .00 .00 .00 .00 .00 .00 .00 .00 .	UNCTION		LAND	801101108	BUILDINGS	<u>w</u>	EQUIPMENT
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\$4,830,718.00	ž		8, 632, 796. 19	8,861,154.52-	8,010,782.00-	£0.	18.036,006.84
228,585,092.49 27,191,854.46 164,803,804.96 888,392.14 3 228,585,092.49 27,191,854.48 172,848,896.87 860,856.34 8 173,848,896.87 860,856.34 8 1,153,968.73 00,470,894.14 17,007,848.32 142,473,681.06 4,984,818.89 8 47,154,890.87 1,1592,082.34 20,160,445.44 84,341.00 246,779,393.84 18,896,890.84 12,706,401.49 8,078,896.89 84,341.00 1,823,090.40 0 00 00 1,823,090.40 0 00 00 1,823,090.40 0 00 00 00 00 00 00 00 00 00 00 00 00	FUNCTION OS ADMINISTRATION OF JUSTICE		282.872.00	8,043,081.86	71, 604.20	40.22	48.223.450.81
AND COMMUNITY CUSTODY 228,885,092.49 27,191,854.48 194,803,804.86 888,395.14 3 TOTAL FUNCTION ON 287,223,886.39 27,484,226.48 172,844,896.87 690,856.34 1  BIVIDUAL AND FAMILY SERVICES ACCHIGOLAR AND CONTINUL 1,193,848.72 1,193,848.72 142,473,881.00 4.884.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.844.81.00 4.848.81 1.888.81.08 182,708,401.48 8,078,888.89 182,708,888.89 182,708,8	Of CRIME DETERMENCE SUPPRESSION AND CO.		8	8.	8.	2.	14.008,054.90
03 287,223,886.39 27,484,228.48 172,846,886.87 860,886.34 ERVICES ON 48,298.00 .00 .00 .00  47,154,890.87 1,582,082.34 20,190,448.44 84,341.00  04 246,778,353.84 18,898,830.86 182,706,401.48 8.078,986.89  BEVELOPMENT 142,823,821.87 86,429,869.41 23,878,346.29 24,473,081.17  142,823,034.08 111.83 3,488,833 .00  12,158,034.08 111.83 3,488,833 .00	02 ADJUDICATION	228 NBN 092.48	27, 191, 054, 48	164, 803, 804. 90	860,352.14	3.00	38,000,280.88
CHATCLES  ONTINOL 1,153,988.73  ON 48,298.00  ON 48,298.00  ON 48,298.00  ON 48,298.00  ON 48,298.00  ON 49,243.08.09  ON 48,298.00  ON 48,298			27,484,228.48	172,846,896.87	960,956.34	8.2	96.231.786.70
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ENT, PROMOTION & IMPROVEMEN 8,856,703.73 84,536.70 1.823,050.40 .00	GURCE AND	VELOPMENT 142.623.821.87	66,429,965.41	23,875,346.29	24, 473,081, 17	7.76	37,745,418.00
	OS ECON DEVELOPMENT, PROMOTION & IMPRI OS CONSUMER AFFAIRS	•	94,636.70	1,823,050.40 3,488,835,93	3 8		8.669.086.32

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REPORT NAME: MONTHLY SCHEDULE OF CHANGES IN FIXED ASSETS BY

FUNCTION/SUBFUNCTION (FAC 732 AND FAC 742)

DESCRIPTION AND CONTENTS: Agency, function code, subfunction code, dollar values for general

fixed assets on July 1st each year, additions, deductions, general fixed assets on June 30th each year, function total, construction in

progress, and total general fixed assets.

PURPOSE: Currently utilized by DOA for analysis purposes.

ASSET CATEGORIES: Land

Buildings Improvements Equipment

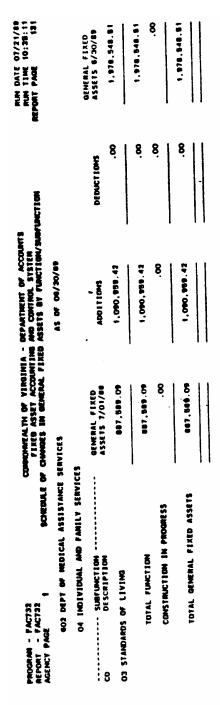
Construction in Progress

ORDER OF DATA: Agency

Function Subfunction

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Monthly Schedule of Changes in Fixed Assets by Functions/Subfunction (FAC 732 and FAC 742)



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# Monthly Schedule of Changes in Fixed Assets by Functions/Subfunction (FAC 732 and FAC 742)

COMMENSATION OF VINGINIA ASSETS GACOL/43 ADDITIONS DEDUCTIONS  OD 10TELNATION	PROGRAM - FAC742 REPORT - FAC742 MONTHLY SCHEDULE	MANDOWEALTH OF VIRGINI FIXED ASSET ACCOUNTI OF CHANGES IN GENERAL	COMMONMEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM MONTHLY SCHEDULE OF CHANGES IN GEMERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION	S // SUBFUNCTION	RUN DATE 07/16/93 RUN TIME 18:14:58 REPORT PAGE
TOTAL FUNCTION	_		AS OF 06/30/83		
TOTAL FUNCTION  O1 EDUCATION  O2 EDUC, INST., SUPRV, & ASSIST  31,728,121,10  O3 ADMINISTRATION OF JUSTICE  CRIME DETERRENCE. SUPPRESSION AND CONTR. 77,889,881,13  TOTAL FUNCTION  O4 INDIVIDUAL AND FAMILY SERVICES  D15EASE RESEARCH, PREVENTION AND CONTRO. 1,780,411.58  O4 INDIVIDUAL AND FAMILY SERVICES  D15EASE RESEARCH, PREVENTION AND CONTRO. 1,780,411.58  STANDARDS OF LIVING  ST,202,086,334,99  STANDARDS OF LIVING  TOTAL FUNCTION  TOTAL FUNCTION  O6 RESOURCE AND ECONOMIC DEVELOPMENT	8 9 1 1 4 1	GENERAL FIXED ASSETS 08/01/93	ADDITIONS	DEDUCTIONS	GENERAL FIXED ASSETS 06/30/93
ASSIST 31,725,121.10 28,708.12- 748.  SP, 480,586.08- 64,806,184.16 4,874,260.  31,982,382.21 2,021,474.74 4,875,005.  STICE  AND CONTR 77,898,882.32 66,801,820.80 4,875,005.  AND CONTR 77,898,882.82 17 2,437,088.58 1,060,133 12,406,134.48 11,484,872.91- 420,443 11,000 1,780,411.58 180,085.00 1,224,283 1,000 1,224,283 1,000 1,224,283 1,000 1,224,283 1,000 1,224,283 1,000 1,224,283 1,000 1,224,283 1,000 1,224,283 1,000 1,214,082.78 1,000 1,216,037 1,000 1,216	8	8.	8	8	8.
ASSIST 31,728,121.10 28,708.12- 748.  S9,480,586.08- 84,806,184.18 4,874,280.  31,862,382.21 2,021,474.74  4,206,887.23 864.17 2,437,086.58 1,080,133  STICE  AND CONTR 77,889,864.17 2,437,086.58 1,080,133  12,406,134.46 11,484,872.91- 420,443  273,304,861.32 8,117,884.84- 1,1481,470  273,304,861.32 8,117,884.84- 1,1481,470  273,204,085.19 2,280,387.89 1,224,283  51,824,855.19 2,389,850.82 83,754  661.00 1000  273,821,862.76 4,870,013.11 1,318,037	TOTAL FUNCTION	8	8	8	8
STICE  SS, 480, 586, 08-  SSTICE  STICE  AND CONTR 77, 588, 884, 17  STROUGH 12, 406, 134, 48  TO, 008, 21-  STROUGH 17, 589, 884, 17  STS, 304, 881, 32  ND CONTRO 1, 780, 411, 58  SSRVICES  ND CONTRO 1, 780, 411, 58  SSRVICES  SSR	01 EDUCATION				
STICE  4,206,887.23  66,901,920.80  4,876,008.  STICE  AND COMTR 77,899,864.17  2,437,066.58  10,600,133  12,406,134.46  ODY 182,988,862.69  11,484,872.81-  420,443  11,484,872.81-  420,443  12,406,134.89  11,484,872.81-  420,443  11,224,283.862.89  11,224,283.862.89  11,224,283.862.89  12,202,206,334.89  2,280,387.89  1,224,283  1,224,283  1,318,037  273,921,992.78  4,870,013.11  1,318,037		31,725,121.10	25,708.12-	745.00	31,698,667.98
STICE  4,206,887.23  66,901,820.80  4,878,008  STICE  AND CONTR 77,899,864.17  2,437,096.21-  00V 182,988,862.69  11,484,872.91-  273,304,661.32  9,117,584.54-  1,481,470  1,780,411.58  190,065.00  1,000  1,224,283  11,318,037  2,399,580.82  83,754  6,870,013.11  1,318,037  1,318,037	03 HIGHER EDUCATION	59,480,596.08-	64, 806, 154. 18	4,874,280.20	551, 287.80
TRATION OF JUSTICE  SUPPRESSION AND CONTR 77,898,884.17  CTION 2,437,086.58 1,080,133  12,406,134.48 70,008.21-884  OMMUNITY CUSTODY 182,988,882.69 11,484,872.91-420,443  CTION 273,304,881.32 8,117,884,54-1,1481,470  UAL AND FAMILY SERVICES  PREVENTION AND CONTRO 1,780,411.58 180,065.00 1,000  SIS AND TREATHENT 220,206,334.89 2,389,580.82 83,754  INANCIAL AID 561.00 .00  CTION 4,870,013.11 11,318,037  CTION 273,821,882.79  A,870,013.11 11,318,037	04 CULTURAL AND SCIENCE EDUCATION	31,962,362.21	2,021,474.74	8.	33,983,836.95
SUPPRESSION AND CONTR 77,898,884.17 2,437,086.58 1,060,133	TOTAL FUNCTION	4,208,887.23	56, 901, 920.80	4,875,005.20	66,233,802.83
SUPPRESSION AND CONTR 77,889,884.17 2,437,086.58 1,060,133   12,406,134.48 70,008.21- 884   11,464,872.81- 420,443   CTION 273,304,861.32 8,117,584.54- 1,481,470   UAL AND FAMILY SERVICES	03 ADMINISTRATION OF JUSTICE				
AND COMMUNITY CUSTODY 182,988,862.69 11,484,872.91- 420,443  L FUNCTION 273,304,861.32 8,117,584,54- 1,481,470  DIVIDUAL AND FAMILY SERVICES  ARCH, PREVENTION AND CONTRO 1,780,411.58 180,065.00 1,000  IAGNOSIS AND TREATMENT 220,206,334.89 2,389,550.307.59 1,224,283  LIVING 51,924,655.19 2,389,550.55 83,754  L FUNCTION 273,821,862.76 4,870,013.11 1,318,037  SOURCE AND ECONOMIC DEVELOPMENT		77,899,864.17	2,437,096.58	1,080,133.82	79,276,827.13
10   273,304,861.32	02 ADJUDICATION	12,406,134.48	70,008.21-	884.00	12, 335, 232, 25
TION 273,304,661.32 8,117,584,54- 1,481,470  UAL AND FAMILY SERVICES  PREVENTION AND CONTRO 1,780,411.56 180,065.00 1,000  SIS AND TREATHENT 220,206,334.89 2,280,387.59 1,224,283  NG 51,824,685.19 2,380,550.52 83,754  INANCIAL AID 661.00 .00  CTION 273,821,882.76 4,870,013.11 1,318,037	03 CONFINEMENT AND COMMUNITY CUSTODY	182,998,662.69	11,484,872.91-	420,443.33	171,083,546.45
UAL AND FAMILY SERVICES       1,780,411.58       1,600       1,000         PREVENTION AND CONTRO       1,780,411.58       1,224,283         SIS AND TREATMENT       220,206,334.89       2,280,387.59       1,224,283         NG       51,924,685.19       2,380,550.52       93,754         INANCIAL AID       661.00       .00         CTION       273,821,882.76       4,870,013.11       1,318,037         E AND ECONOMIC DEVELOPMENT       1,318,037	TOTAL FUNCTION	273,304,861.32	9,117,584,54-	1,481,470.95	262,705,605.83
PREVENTION AND CONTRO         1,780,411.58         180,065.00         1,000           SIS AND TREATHENT         220,206,334.89         2,280,387.58         1,224,283           NG         51,824,685.19         2,389,560.82         83,754           INANCIAL AID         561.00         .00           CTION         273,821,862.76         4,870,013.11         1,318,037           E AND ECONOMIC DEVELOPMENT         1,318,037	04 INDIVIDUAL AND FAMILY SERVICES				
220,206,334.99 2,280,387.59 1,224,283 51,924,655.19 2,389,550.52 93,754 561.00 .00 273,921,962.76 4,870,013.11 1,318,037		1,780,411.58	190,065.00	1,000.00	1,979,476.58
MCIAL AID	02 DETECTION, DIAGNOSIS AND TREATMENT	220, 206, 334, 99	2,280,397.59	1,224,283.13	221, 262, 449. 45
TION 273.821,882.76 4,870,013.11 1,318,037  AND ECONOMIC DEVELOPMENT	03 STANDARDS OF LIVING	51,924,655.19	2,399,550.52	93,754.74	54,230,450.97
TION 273,921,962.78 4,870,013.11 AND ECONOMIC DEVELOPMENT	04 INTRAFUNCTIONAL FINANCIAL AID	561.00	8.	8	361.00
	TOTAL FUNCTION	273,921,962.76	4,870,013.11	1,318,037.87	277,472,938.00
		ENT			

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REPORT NAME: ANNUAL SCHEDULE OF CHANGES IN FIXED ASSETS BY

FUNCTION/SUBFUNCTION (FAC 734 AND FAC 744)

DESCRIPTION AND CONTENTS: Agency, function code, subfunction code, dollar values for general

fixed assets on July 1st each year, additions, deductions, general fixed assets on June 30th each year, function total, construction in

progress, and total general fixed assets.

PURPOSE: Currently utilized by DOA for analysis purposes.

ASSET CATEGORIES: Land

Buildings Improvements Equipment

Construction in Progress

ORDER OF DATA: Agency

Function Subfunction

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## Annual Schedule of Changes in Fixed Assets by Function/Subfunction (FAC 734 and FAC 744)

PRDGRAM - FAC734 C REPORT - FAC734 SCHEDULE OF ARENCY PAGE 1 SCHEDULE OF	DHMONNEALTH OF VIRGINIA FIXED ASSET ACCOUNTIP CHANGES IN GENERAL FIXE	CDMMONMEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION	sfunction	RUN DATE 08/09/93 RUN TIME 8:28:25 REPORT PAGE 162
731 STAUNTON CORRECTIONAL CENTER		AS DF 06/30/93		
03 ADMINISTRATION OF JUSTICE				5
CD DESCRIPTION	GENERAL FIXED ASSETS 7/01/82	ADDITIONS	DEDUCTIONS 8 867.00	GENERAL F1XED ASSETS 6/30/93 3,361,716.28
03 CONFINEMENT AND COMMUNITY CUSTODY	3,955,530.78	08 . XeO , et		
TOTAL FUNCTION	3,955,530.78	15,052.50	8,867.00	3,961,716.28
OB CAPITAL PROJECTS OI CAPITAL PROJECTS	1,631,039.00	8.	00	1,631,038.00
TOTAL FUNCTION	1,631,038.00	<b>8</b> .	00	1,831,039.00
CONSTRUCTION IN PROGRESS	<b>00</b>	8	00	00
TOTAL GENERAL FIXED ASSETS	5, 586, 569. 78	15,052.50	8,867.00	5,592,755.28

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## Annual Schedule of Changes in Fixed Assets by Function/Subfunction (FAC 734 and FAC 744)

PROGRAM - FAC744 REPORT - FAC744 SCHEDULE OF (	DAMONWEALTH OF VIRGINIA FIXED ASSET ACCOUNTI CHANGES IN GENERAL FIXE	COMMONMEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM CHANGES IN GENERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION	S FUNCTION	RUN DATE 05/25/93 RUN TIME 14:30:52 REPORT PAGE
		AS OF 08/30/83		
05 RESOURCE AND ECONOMIC DEVELOPMENT	ENT			
CD DESCRIPTION	GENERAL FIXED ASSETS 7/01/92	ADDITIONS	DE DUCT 10NS	GENERAL FIXED ASSETS 6/30/93
O1 RESOURCE MANAGEMENT	164,882,922.17	509,203.50-	838, 302.51	163, 435, 418. 16
O2 ECON DEVELOPMENT, PROMOTION & IMPROVEMEN	10,385,285.26	672,883.65-	233, 313. 28	9,489,068.33
03 CDNSUMER AFFAIRS	16, 398, 195. 23	312,524.35-	22,330.78	16,083,340,10
TOTAL FUNCTION	191,676,382.88	1,494,611.50-	1, 193, 948.57	188,987,824.59
06 TRANSPORTATION				
01 GROUND TRANSPORTATION	434,072,531.02	4,402,335.07	28,617,547.82	409,857,318.27
02 WATER TRANSPORTATION	231,472,380.27	1,277,685.24-	8	230, 194, 695, 03
03 AIR TRANSPORTATION	7,097,892.74	89,305.07	24, 280, 15	7, 163, 017, 86
TOTAL FUNCTION	672,642,904.03	3,213,954.80	28,641,827.97	847,215,030.96
O7 GENERAL GOVERNMENT				
01 EXECUTIVE MANAGEMENT	4,576,987.73	383,097.69-	78,987.81	4, 104, 882.23
02 GENERAL SERVICES	105,272,104.72	715,011.34	835, 253.50	105, 151, 862.56
04 LEGISLATIVE SERVICES	4,629,038.58	587,861.05-	8	4,041,177.63
TOTAL FUNCTION	114,478,111.13	285, 847.40-	914,241.31	113, 297, 922, 42
OB ENTERPRISES				
OI MANUFACTURING AND MERCANTILE SERVICES	22,645,330.52	338, 139.95	35,645.24	22,847,825.23
02 SUPPORTIVE OPERATIONS	3,090,158.05	24,574.50-	<b>%</b>	3,065,583.55
TOTAL FUNCTION	25,735,488.57	313,565.45	35,645.24	28,013,408.78
09 CAPITAL PROJECTS				
01 CAPITAL PROJECTS	591,419,863.88	2,835,068.64	1,349,792.40	592,805,140,12

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REPORT NAME: STRAIGHT LINE CALCULATION AUDIT REPORT FORMAT 1

(FAC32010)

DESCRIPTION AND CONTENTS: A listing of depreciation information, detailed by fund, for depreciable

assets within an agency. Specific information provided for each

asset includes the amount funded by each source and the

accumulated depreciation, depreciation expense and salvage value relating to that source. Assets funded by a single source are listed only once on the report, whereas assets funded by multiple sources appear more than once. NOTE: Fully depreciated assets, assets not owned by the agency, and assets costing less than \$500 are not considered depreciable and therefore are not included on this report.

PURPOSE: To provide detailed backup for summary information on the Indirect

Cost Recovery Report (FAC32040), as well as for audit purposes.

ASSET CATEGORIES: Building

Improvements Other Than Buildings

Equipment (Capitalized)

FREQUENCY OF DISTRIBUTION: The Straight Line Calculation Audit Report Format 1 may be

provided on a monthly, quarterly, semi-annual or annual basis, depending on an agency's needs. If not requested on a more frequent basis, the report will be distributed to each agency on an

annual basis.

ORDER OF DATA: Data on the report is sequenced so that all depreciable assets for a

given organization within an agency are listed together. Within each organization report section, assets are then listed according to General Ledger Account within fund code. Totals are provided for

each General Ledger Account reflected on the report.

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## **Straight Line Calculation Audit Report Format 1 (FAC32010)**

IME 12:07:00 AGE 10:07:00		SALVAGE VALUE	8	8.	8	8	00	8.	<b>00</b>
RUM DATE RUM TIME REPORT PAGE		DEPRECIATION EXPENSE	142.40	134,48	276.88	276.88	276.88	276.88	8
F ACCOUNTS SYSTEM FORMAT 1		ACCUMULATED DEPRECIATION	142.40	134.48	276.88	276.88	276.88	276.88	8.
COMMONMEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM STRAIGHT LINE CALCULATION AUDIT REPORT FORMAT 1 AS OF JUNE 30, 1883		DWNSHP	FUND REVENUES 6,836.00 A	FUND REVENUES 8,485.00 A	13,290.00	13, 290.00	13, 290.00	13,290.00	8.
COMMONMEALTH O FIXED ASSE STRAIGHT LINE		FUNDING INFORMATION:	SOURCE: GENERAL FUND REVENUES Andunt: 6,835.00	SOURCE: GENERAL FUND REVENUES ANDURT: 8,465.00	2 7	2	2	2	0
PROGRAM - FAC32002 REPORT - FAC32010 AGENCY PAGE	AGENCY ND. 151 GRANIZATION: FUND: 1500 GENERAL LEGDER ACCOUNT: 370	INVENTORY ACQUI USEFUL ACTUAL MULTI I	000019067 19830504 008 001 ND ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM	000019068 19930520 008 001 ND ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM	GENERAL LEDGER ACCOUNT # OF RECORDS:	FUND # OF RECORDS:	ORGANIZATION // OF RECORDS:	AGENCY # OF RECORDS:	FEDERAL (G) # OF RECORDS:

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REPORT NAME: STRAIGHT LINE CALCULATION DEPRECIATION FORMAT 2

(FAC32020)

DESCRIPTION AND CONTENTS: A listing of depreciation information for depreciable assets within an

agency. Specific information provided for each asset includes inventory number, item description, acquisition cost and date, useful life, actual life, salvage value, depreciation expense, accumulated depreciation, and an indicator for those assets whose

funding was from more than one source. NOTE: This report lists each depreciable asset only once, regardless of the number of fund sources. Fully depreciated assets, assets not owned by the

agency, and assets costing less than \$500 are not considered depreciable and therefore are not included on this report.

PURPOSE: To provide detailed backup for summary information on the Indirect

Cost Recovery Report (FAC32040), as well as for audit purposes.

ASSET CATEGORIES: Buildings

Improvements Other Than Buildings

Equipment (Capitalized)

FREQUENCY OF DISTRIBUTION: The Straight Line Calculation Audit Report Format 2 may be

provided on a monthly, quarterly, semi-annual, or annual basis, depending on an agency's needs. If not requested on a more frequent basis, the report will be distributed to each agency on an

annual basis.

ORDER OF DATA: Data on the report is sequenced so that all depreciable assets for a

given organization, e.g., department or division, within an agency are listed together. Within each organization report section, assets are then listed according to asset category. Totals are provided for

each asset category reflected on the report.

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# **Straight Line Calculation Depreciation Format 2 (FAC32020)**

PROGRAM - FAC32002 REPORT - FAC32020 AGENCY PAGE 1	32002 32020 1		COMMC F STR/	DNWEALTH G FIXED ASSE VIGHT LINE	T ACCOUNTII	COMMONNEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM STRAIGHT LINE CALCULATION ANDIT REPORT FORMAT 2	CCOUNTS TEN RMAT 2	RUM RUM REPORT	RUN DATE 7/15/93 RUN TIME 12:07:00 REPORT PAGE 10
AGENCY NO. 151 ORGANIZATION: ASSET CATEGORY:	1 N: DRY: EQUIPMENT	ENT				7			
INVENTORY	ACQUISITION DATE	N USEFUL LIFE	ACTUAL LIFE	MULTI FUND	CODE	ACQUISITION COST	SALVAGE	ACCUMULATED DEPRECIATION	DEPRECIATION EXPENSE
000019067	19930504 ITEM DESC:	OOB LIGHTSHOW SYSTEM	19930504 008 001 ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM	<b>9</b> 8	<	6, 635.00	<b>8</b> .	142.40	142.40
000019068	18830520 ITEM DESC:	008 LIGHTSHOW SYSTEM	19830620 008 001 ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM	<b>9</b>	∢	6, 455.00	8	134, 48	134 . 48
ASSET CATEGORY	Y # OF ITEMS:		~			13,280.00	8.	276.88	276.88
ORGANIZATION	# OF ITEMS:	MS:	~			13,280.00	8	276.88	276.88
AGENCY	# OF ITEMS:	MS:	~			13, 290.00	8	276.88	276.88
G	# OF ITEMS:		۰			8	8	8	00.

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REPORT NAME: FULLY DEPRECIATED ASSET REPORT (FAC32050)

DESCRIPTION AND CONTENTS: A detailed listing of an agency's fully depreciated assets. Specific

information listed for each fully depreciated asset includes

inventory number, item description, nomenclature code (see CAPP Volume 1, Topic No. 30315, "Nomenclature Codes"), acquisition date (YEAR/MO/DAY), useful life, actual life, acquisition cost, federal cost, net cost, accumulated depreciation, and salvage

value.

PURPOSE: To provide agencies with information regarding fully depreciated

assets, especially for use in negotiating use allowances.

ASSET CATEGORIES: Buildings

Improvements Other Than Building

Equipment (Capitalized)

FREQUENCY OF DISTRIBUTION: The Fully Depreciated Asset Report may be provided on a monthly,

quarterly, semi-annual, or annual basis, depending on an agency's needs. If not requested on a more frequent basis, the report will be

distributed to each agency on an annual basis.

ORDER OF DATA: Data on the report is sequenced so that all fully depreciated assets

for a given organization within an agency are listed together. Within each organization report section, assets are then listed

according to nomenclature code within asset category.

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# Fully Depreciated Asset Report (FAC32050)

PRDGRAM - FAC32002 REPORT - FAC32060 AGENCY PAGE	COMMONNI	CDMODAMEALTH OF VIRGINIA FIXED ASSET ACCOUNT FULLY DEPRECI	VIRGINIA - DEPARTMENT OF ACCOUNTS ACCOUNTING AND CONTROL SYSTEM DEPRECATED ASSET REPORT	CCOUNTS	RUN RUN REPORT	W DATE 7/15/93 W TIME 12:07:00 F PAGE 214
AGENCY ND. 151		As of ou	AS DF JUNE 30, 1883			
ORGANIZATION: 00000882						
ASSET CATEGORY: EQUIPMENT						
NOMENCLATURE INVENTORY ACQUI USEFUL CODE NUMBER DATE LIFE	ACTUAL A	ACQUISITION COST	FEDERAL COST	MET COST	ACCUMULATED DEPRECIATION	SALVAGE VALUE
0741000000 000018813 19830501 006 ITEM DESC: 18M MPC; MITSUBISHI CC-1430C 84K W/128K QUAD BDARD	O11 DIANSH	2,883.20 DWNSHP CODE: A	8	2,883.20	2,883.20	8.
	80	2, 100.00	8	2, 100.00	2, 100.00	<b>00</b>
ITEM DESC: IOM 3174 CONTROL LUNIT 07410000000 000018045 19880630 005 ITEM DESC: PS/2 8613 COLOR MONITOR & HARD DISK-20MB- SEE 18846	ONE CHAISHE		8	2,853.95	2,853.95	8.
SEE APR # 88-006 07410002400 000013838 18871207 005	900	4, 181.34	8	4, 181.34	4,181.34	00.
TEM DESC: LAP TOP COMPUTER, WANG 07410002400 000014304 18871207 005	900		8	4, 181.34	4, 181.34	8.
11EM DESC: LAP 10F CONTUIER, WANG 07410002400 000014308 18871207 008	900	4, 181.34	8	4, 181,34	4, 181.34	00
1007	900		8	4, 181.34	4, 181.34	8
11EM DESC: LAF 107 CURTULER, MANA 07410002400 000017881 18871207 008	900		8	4, 181.34	4, 181.34	8.
11EM DESC: LAT 107 CONTUER, MANAGE OT410002400 000018364 18871207 006	900		8.	4, 181.34	4, 181.34	8
	STATE		8	4, 181.34	4, 181, 34	8.
07410002400 000018371 18871207 005	900	4, 181.34	8	4, 181.34	4, 181.34	8.
07410002400 000018378 18871207 005	900		8	4, 181,34	4, 181.34	8
07410002400 000018386 18871207 005	900		8	4, 181,34	4, 181,34	8
ATEM DESC: LAF TOT COMPUTER, WANTE	900	4, 181.34	8	4, 181, 34	4, 181, 34	8
07410002400 000018857 18871207 005	900	- E	8.	4, 181.34	4, 181.34	8
F ~ H	SOS CHAISING		8	18,000.00	18,000.00	8
SEE DAILVE #33  SERIAL #88873  07410003600 000015588 18841009 007  ITEM DESC: 288 REMOVABLE DISC DRIVE  133	900 HSMNO	18,000.00 OWNSHP CODE: A	8.	18,000.00	18,000.00	8.
•						

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REPORT NAME: PURGED ASSET REPORT (FAC32060)

DESCRIPTION AND CONTENTS: A listing of assets purged from the Fixed Asset Accounting and

Control System. Information regarding disposed fixed assets is retained in FAACS for a period of three years following disposal after which it is automatically purged from the system. Detailed information for each purged asset reported on FAC32060 includes inventory number, nomenclature code, item description, acquisition

date and cost, disposal date, and disposal code.

PURPOSE: To provide historical data regarding assets purged from FAACS.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Purged Record Report is generated each time fixed assets are

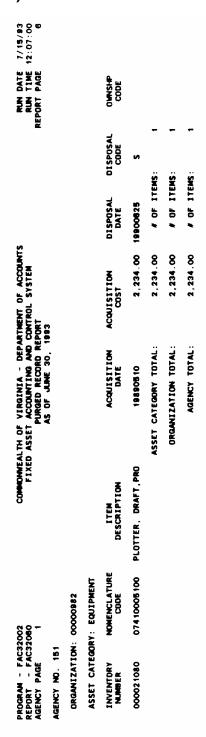
purged from FAACS.

ORDER OF DATA: Assets reported on the Purged Record Report are listed according

to asset category within organization, e.g., department.

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### **Purged Asset Report (FAC32060)**



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#### **800 System Control Reports**

System Control Reports are intended to provide agencies with the detail needed to monitor and control data input to the Fixed Asset Accounting and Control System, and to facilitate the reconciliation between CARS and FAACS. Specific reports provided for system control are as follows:

- Transaction Disposition Report Valid Transaction Listing (FAC25001)
- Transaction Disposition Report Error Transaction Listing (FAC27001)
- CARS Interface Activity Report (FAC710)
- Financial Reporting File Balances (FAC730) (Also may be considered important for financial accounting and reporting.)
- Summarized Totals by Asset Categories (FAC307, Option AA1)
- Transaction Activity Summary Report (FAC82001)

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REPORT NAME: TRANSACTION DISPOSITION REPORT VALID TRANSACTION

LISTING (FAC25001)

DESCRIPTION AND CONTENTS: A detailed listing of valid transactions input to the Fixed Asset

Accounting and Control System. Detail provided on the Valid Transaction Listing includes the information coded by the agency on input documents (Forms 01-04), as well as system-generated warning messages regarding that information. A complete listing of warning messages (and error messages) appears in the FAACS

Manual as APPENDIX D.

PURPOSE: To provide agencies with the detail needed to monitor and control

data input to the Fixed Asset Accounting and Control System.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Transaction Disposition Report is distributed each time the

Fixed Asset Accounting and Control System is updated.

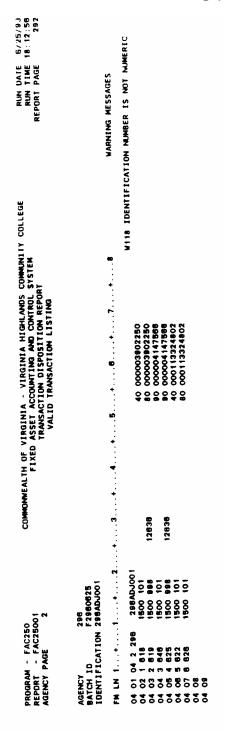
ORDER OF DATA: Information on the Transaction Disposition Report is listed

according to asset identification number within batch identification

(agency list) number.

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### **Transaction Disposition Report Valid Transaction Listing (FAC25001)**



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	DATE
	9/1/93

REPORT NAME: TRANSACTION DISPOSITION REPORT ERROR TRANSACTION

LISTING (FAC27001)

DESCRIPTION AND CONTENTS: A detailed listing of transactions submitted for input to the Fixed

Asset Accounting and Control System, but rejected by the system

because of erroneous data. Detail provided on the Error

Transaction Listing includes the information coded by the agency on input documents (Forms 01-04), as well as system-generated error messages indicating why that information has been rejected. A complete listing of error messages (and warning messages)

appears in the FAACS Manual as APPENDIX D.

PURPOSE: To provide agencies with the detail needed to monitor and control

data input to the Fixed Asset Accounting and Control System.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Transaction Disposition Report is distributed each time the

Fixed Asset Accounting and Control System is updated.

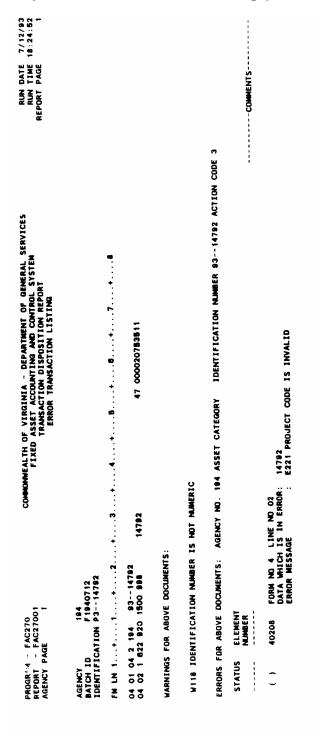
ORDER OF DATA: Information on the Transaction Disposition Report is listed

according to asset identification number within batch identification

(agency list) number.

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		70365
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### **Transaction Disposition Report Error Transaction Listing (FAC27001)**



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		70365
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REPORT NAME: CARS INTERFACE ACTIVITY REPORT (FAC710)

DESCRIPTION AND CONTENTS: A detailed listing of transactions for capitalized assets entered into

the Fixed Asset Accounting and Control System. Individual line items on the "CARS Interface Activity Report" are summarized by program number within transaction code. These summary totals, labeled "DETAIL SEQ NO X" on FAC710, are posted to CARS and agree with transaction amounts listed on CARS 401W, the Weekly Report of Transactions Posted. Similarly, the monthly total for these amounts agrees with the total fixed asset activity indicated on the Trial Balance of General Ledger Accounts by Agency, Fund

Detail, CARS 402.

PURPOSE: To facilitate reconciliation between CARS and FAACS.

FREQUENCY OF DISTRIBUTION: Variable. The CARS Interface Activity Report is generated each

time FAACS transactions for capitalized assets are posted to CARS, which may occur as frequently as daily. If an agency enters transactions which will post to CARS, they will receive a copy of the

report when it is generated.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Capitalized Only)

ORDER OF DATA: Activity on the CARS Interface Activity Report is listed according to

transaction code. Within transaction code, activity is listed

according to program and project numbers.

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# **CARS Interface Activity Report (FAC710)**

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REPORT NAME: FINANCIAL REPORTING FILE BALANCES (FAC730)

DESCRIPTION AND CONTENTS: A monthly report on General Ledger account balances relating to

fixed assets. Information provided for each General Ledger

Account listed on the report includes beginning balance, total debit transactions for the month, total credit transactions for the month,

and ending balance.

PURPOSE: To facilitate reconciliation between CARS and FAACS.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Capitalized Only)

FREQUENCY OF DISTRIBUTION: The Financial Reporting File Balances Report is distributed on a

monthly basis.

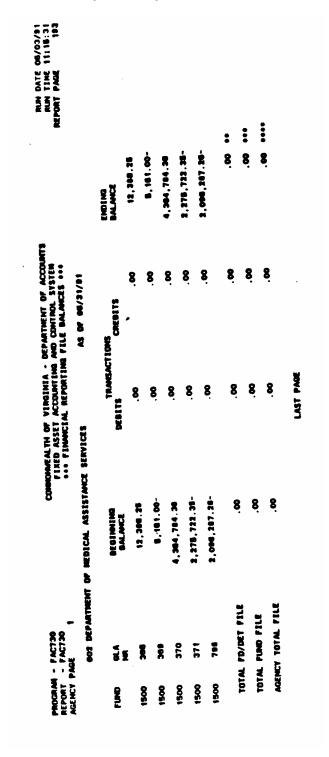
ORDER OF DATA: Data on the Financial Reporting File Balances Report is listed

according to General Ledger Account Number within fund within

agency.

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### Financial Reporting File Balances (FAC730)



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REPORT NAME: SUMMARIZED TOTALS BY ASSET CATEGORIES (FAC307,

Option AA1)

DESCRIPTION AND CONTENTS: A monthly report of master file balances by asset category.

Information provided for each asset category includes funding amount for controlled assets, disposed controlled assets, capital assets, and disposal capital assets. Two additional options of this report are also available; Option AA2 - Disposed Capital Asset Detail, and Option N/A - Summarized Master Display which provides detail of each asset currently on the master file.

PURPOSE: To facilitate reconciliation between the FAACS Master File and the

FAACS Financial Reporting File.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings

Equipment

FREQUENCY OF DISTRIBUTION: The Summarized Totals by Asset Categories (Option AAI) is

distributed on a monthly basis. Option AA2 and N/A are distributed

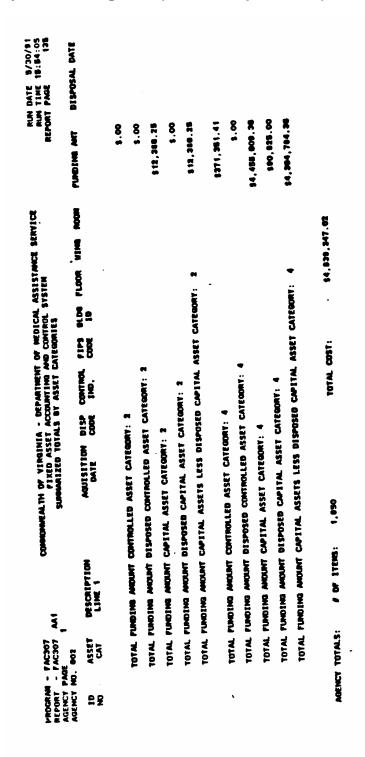
at the request of the agency.

ORDER OF DATA: Data in the report is listed by category within agency.

**NOTE:** Option AA3 presented under section on Physical Control Reports.

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#### **Summarized Totals by Asset Categories (FAC307, Option AA1)**



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REPORT NAME: TRANSACTION ACTIVITY SUMMARY REPORT (FAC82001)

DESCRIPTION AND CONTENTS: An annual summary of all transactions for capitalized assets

entered into the Fixed Asset Accounting and Control System. The Transaction Activity Summary Report provides the user with an annual summary of the CARS Interface Activity Reports (FAC710) issued throughout the year. (For a discussion of FAC710, see

FAACS Manual Section 70900, page 6.)

PURPOSE: To facilitate reconciliation between CARS and FAACS.

ASSET CATEGORIES: Land

Buildings

Improvements Other Than Buildings Equipment (Capitalized Only)

FREQUENCY OF DISTRIBUTION: The Transaction Activity Summary Report is an annual report

distributed at year-end.

ORDER OF DATA: Activity on the Transaction Activity Summary Report is listed

according to asset category. Within asset category, activity is listed according to asset identification number within transaction code.

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# **Transaction Activity Summary Report (FAC82001)**

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#### 900 Distribution and Requests for Reports Procedures

The intended distribution is for each FAACS report to be sent to the individual agencies. Additional distribution procedures will be developed during FAACS implementation for local FAACS users. Detail and Summary FAACS users will receive system reports following the current CARS distribution procedures.

If an agency wishes to request a report which is not ordinarily run as part of the update or monthly reports, the agency needs to submit a report request form to the FAACS staff. A copy of the form follows this subsection. Please complete all the information at the top of this form; i.e., Agency name, Agency number, etc. The form must also have the appropriate signature. This can be the agency fiscal officer or someone who is authorized to request these reports.

The agency indicates the frequency of the report request by using the codes given on the report request form: W=Weekly, Q=Quarterly, M=Monthly, A=Annually, and R=As Requested. A or Annually indicates that the agency wishes to receive the report at the end of the fiscal year. R or As Requested indicates that the agency wishes to receive the report on request.

Please enter the report number, the name of the report and the frequency desired in the spaces designated at the bottom of the page.

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FAACS Re	port Rec	uest	<b>Form</b>
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Agency Name: _			
Agency Number:			
Fiscal Officer:			
Telephone Number	er: SCATS	Local	
			xed Asset Accounting and
		Signature:	
			Fiscal Officer
Report Frequency	Availability		
	M = Monthly R = As Required	Q = Quarterly	

The FAC 730 report will be sent to you monthly. The FAC 250 and FAC 270 are automatic system control reports generated when your input has been processed.

	Report <u>Number</u>	Report <u>Name</u>	Frequency <u>Desired</u>
1.			
2.			
3.			
4.			
5.			
6.			
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As your report requirements change, please submit a new list so that FAACS can continue to be responsive to your needs.

<sup>\*</sup> The FAC 731, FAC 732, and FAC 733 reports are available only at year-end.

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#### 1000 CARS Reports - General

CARS reports will be the agencies' source of financial accounting data for reporting general fixed asset account groups on their annual financial statements. All accounting entries related to fixed assets will be processed into FAACS and automatically update CARS reports. CARS will provide the following data related to fixed assets to meet the financial disclosure requirements:

- Major Asset Categories (by general ledger account)
- Accumulated Depreciation
- Additions, Deletions
- Investment in General Fixed Asset Credit (governmental fund)

The interface between FAACS and CARS is to provide State agencies with one source of information for developing their annual and interim financial statements. The following CARS reports will be effected by the FAACS/CARS interface:

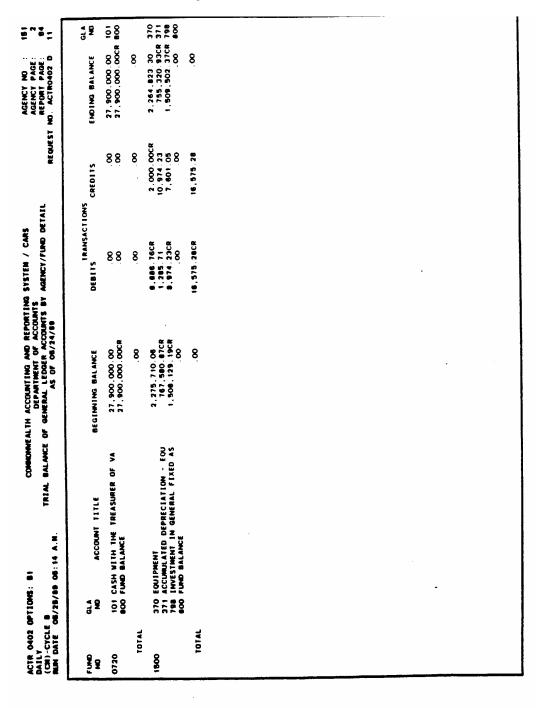
- CARS 0402-Trial Balance of the General Ledger Accounts (options B1, C1, D1, and E1).
- CARS 1040-Fund Ledger Account Analysis.

#### 1100 Trial Balance - CARS 0402

• The CARS 0402 Option B1 Trial Balance by agency by fund detail will be the source of information for the individual agencies to develop their financial statements. The General Fixed Asset Account Group will be individually reflected on the report for inclusion in agency financial statements. The CARS 0402, Option B1 should, for fixed asset GLA's, be the same as the FAC730 for the agency. The Option C-1, breaks by project for each agency, fund, and fund detail. The CARS 0402 options D1 and E1 trial balance by fund/fund detail will be the Comptroller's source of information for meeting financial disclosure requirements for fixed assets. Option D1 should, for fixed asset GLA's, be the same as in FAC740.

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### 1101 Trial Balance - CARS 0402 Option B1



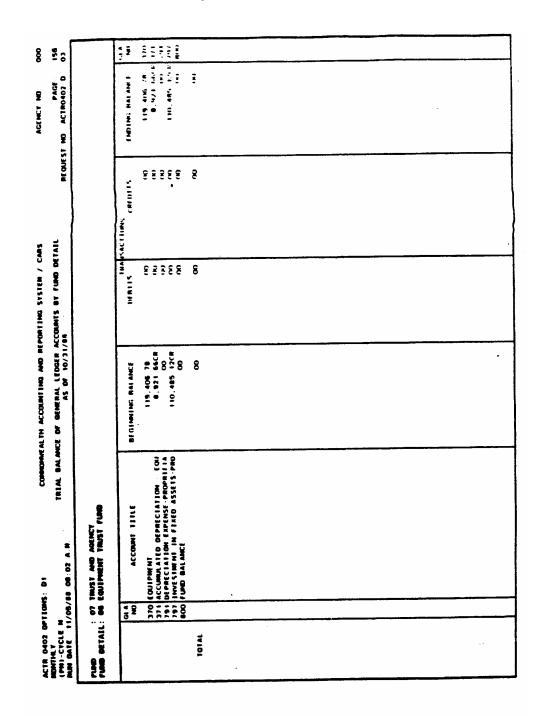
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# 1101 Trial Balance - CARS 0402 Option C1

							:		
S S S	PROJE	S S		ACCOUNT TITLE	BEGINNING BALANCE	IRANSACTIONS DEBITS	NS CREDITS	ENDING BALANCE	
1000	69499	899 901 982	CONTRA STATISTICAL RECORDS EXPENDITURES CASH TRANSFER IN - NON-6F	STICAL RECORDS	4,000.00 4,000.00 2,024.12CR	000	.00 .00 1,975.88CR	8000.00 000000,4 4,0000,000	
	02499	101 890 900 100		CASH WITH THE TREASURER OF VA AGY INTERNAL BUDGET-ORIGINAL CONTRA STATISTICAL RECORDS EXPENDITURES	23,557.00CR 23,557.00 23,557.00	.00 .00 3,323.16	3,323,16CR 000 .00	3,323.16CR 23,557.00CR 23,557.00 3,323.16	
	12,999	101		CASH WITH THE TREASURER OF VA REVENUE	4,014.00 4,014.00CR	2,413.00	.00 2,413.00CR	6,427.00 6,427.00CR	
	66472	101 899 109 109 109		CASH WITH THE TREASURER OF VA AGY INTERNAL BUDGET-ORISIMAL CONTRA STATISTICAL RECORDS EXPENDITURES	29,323,00CR 105,116,00CR 105,116,00 105,225,00 16,899,00CR	34,490.00 .00 .00 .35,058,00 .51,5	40,225.00CR .00 .00 .00 .00 .00	35,056.00CR 105,116.00 105,116.00 83,280.00 48,222.00CR	
	66473	200000	CASH WITH THE AGY INTERNAL CONTRA STATIS EXPENDITURES EXPENDITURE REVENUE	1 CASH WITH THE TREASURER OF VA 3 AGT INTERNAL BUDGET-ORIGINAL P CONTRA STATISTICAL RECORDS 1 EXPENDITURES 2 EXPENDE REFUNDS 1 REVENUE	30,502.69 549,320.00CR 549,330.00 295,462.31 323,965.00CR	3.202, 11 00. 00. 53.388, 53 00.	23,866.63CR -00 239.50CR 8,351.76CR 6,129.00CR	#3000.460 94.650 94.650 94.650 95.650 95.650 95.650 95.650	<b>E E E</b>
	42499	101 890 999 982 982		CASH WITH THE TREASURER OF VA AGY INTERNAL BUDGET-ORIGINAL CONTRAS STATISTICAL RECORDS EXPENDIVUES CASH TRANSFER IN - NON-GF	16.456.65CR 75.307.00CR 77.807.00 77.886.35 26.429.70CR	%6,%56.65 .00 .00.73 .00.73	9,103.73CR .00 .00 .00 .6,456.65CR	9,103,73CR 75,307,00CR 75,307,00 81,990,00	77 T
	52499	989 903 901 901 901		CASH WITH THE TREASURER OF VA AGY INTERNAL BUDGET-ORIGINAL CONTRA STATISTICAL RECORDS EXPENDIUMES CASH TRANSFER IN - NON-GF	9,003.72CR 100,000.00CR 100,000.00 22,175.54 13,172.02CR	95.6 00.00 00.05.5 00.00 00.00 00.00	*,229.*8CR .00 .00 958.00CR	12,275,20CR 100,000,00CR 100,000,00 25,448,02 13,172,82CR	
	66476	101 108 108 101 101 101 101 101 101 101	CASH WITH THE TREASURER REVENUE CASH TRANSFER OUT - NOW-	IE TREASURER OF VA	171.64CR 9,318.20CR 9,489.84	49.171 00. 00.	.00 171.64CR	00° 684° 6	٠,
	66477	552	CASM WITH THE I EXPENDITURES REVENUE	E TREASURER OF VA	42,020,00 11,980,00 54,000,000R	00. 00.48£,2	5,389.00CR .00 .00	36,631.00 17,369.00 54,000.00CR	<i>-</i>
	66481	101		CASH WITH THE TREASURER OF VA	24.610.00	12,521,00	90	37 131.00	

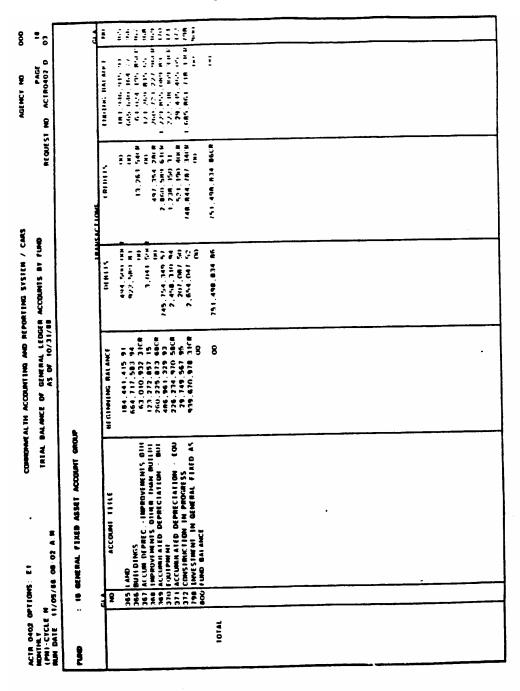
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## 1102 Trial Balance - CARS 0402 Option D1



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### 1103 Trial Balance - CARS 0402 Option E1



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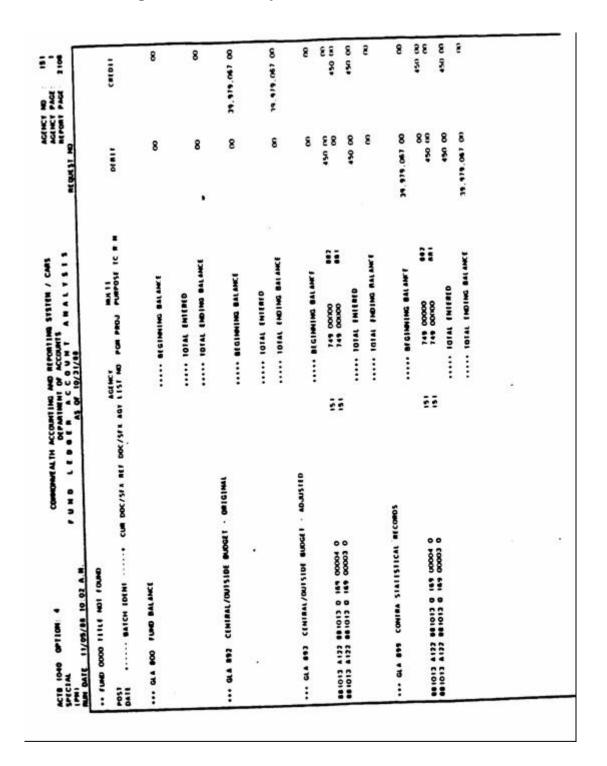
#### 1200 Fund Ledger Account Analysis CARS 1040

The CARS 1040 will carry the fixed asset account group balances and the transactions that affect the major asset categories. This will provide the agency and the Comptroller's Office with an audit trail between FAACS and CARS by providing a beginning balance and a listing of each transaction that affected the account and an ending balance.

Only entries into FAACS can update or adjust the general fixed asset group accounts maintained in CARS. This is to ensure that FAACS and CARS will remain balanced and auditable. For further explanations see CAPP Topic No. 70360, "Interface Requirements."

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### 1200 Fund Ledger Account Analysis CARS 1040



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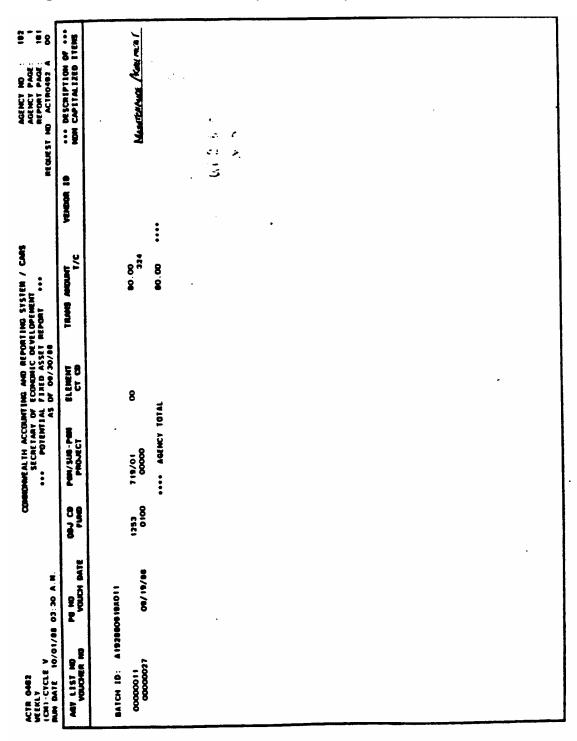
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#### 1300 Listing of Potential Fixed Assets (CARS 0462)

CARS 0462 will be providing a weekly listing of transactions that are potential fixed assets. The key to the listing will be the major object code level for capital items. This report is a tool to aid agencies in monitoring new acquisitions to determine if the item should be capitalized. This report should be utilized by the individual charged with property management function to ensure she/he is being notified of fixed assets acquisitions. This report will not update FAACS. Agencies must complete the proper accounting input forms to update the fixed asset data maintained in FAACS or in their agency based systems. The 462 provides information on expenditures charged to CARS in the amount of \$500.00 or greater, that carry fixed asset object codes.

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## 1300 Listing of Potential Fixed Assets (CARS 0462)



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#### 1400 Potential Fixed Assets - Selected Items (CARS 0463)

The weekly CARS 0463 "Potential Fixed Assets - Selected Items" accompanies the CARS 0462 "Potential Fixed Asset Report" and is a turnaround document which lists transactions with a dollar value equal to or greater than \$5,000.00. FAACS Central Users are required to return the CARS 0463 report to the Department of Accounts, FAACS section within two weeks of the run date of the report.

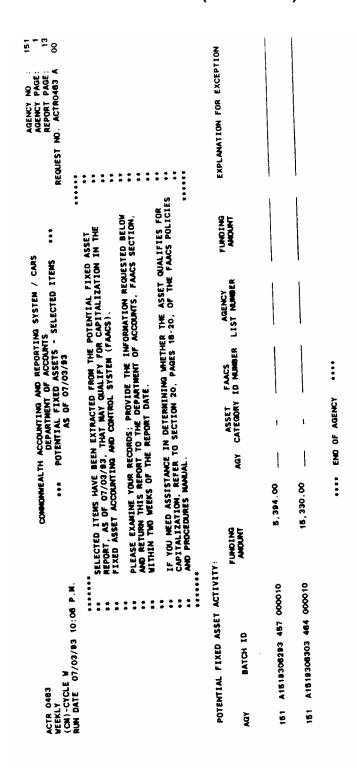
For each item listed on the CARS 0463 report that should be capitalized, the agency should provide FAACS forms 1 and 2 with, at a minimum, the following information:

- agency number
- asset category
- FAACS ID number; and
- funding amount

If any item listed on the CARS 0463 should not be capitalized, the agency is required to submit an exception explanation. Local and Summary users are excluded from having to return the CARS 0463 report, but should continue to use the CARS 0462 as a tool for ensuring that all acquisitions and related costs are recorded in their systems.

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#### 1400 Potential Fixed Assets - Selected Items (CARS 0463)



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#### **DOA CONTACT**

Assistant Director, Fixed Assets and Indirect Cost

**8** (804) 225-2646 FAX (804) 786-3356

finrept@doa.virginia.gov

#### **SUBJECT CROSS REFERENCES**

CAPP Topic No. 30315, "Nomenclature Codes"

CAPP Topic No. 30505, "Physical Inventory"

CAPP Topic No. 30705, "Surplus Property Management"

CAPP Topic No. 70360, "Interface Requirements"